



U.S. General Services Administration

Transforming The Workplace

Federal facilities Council

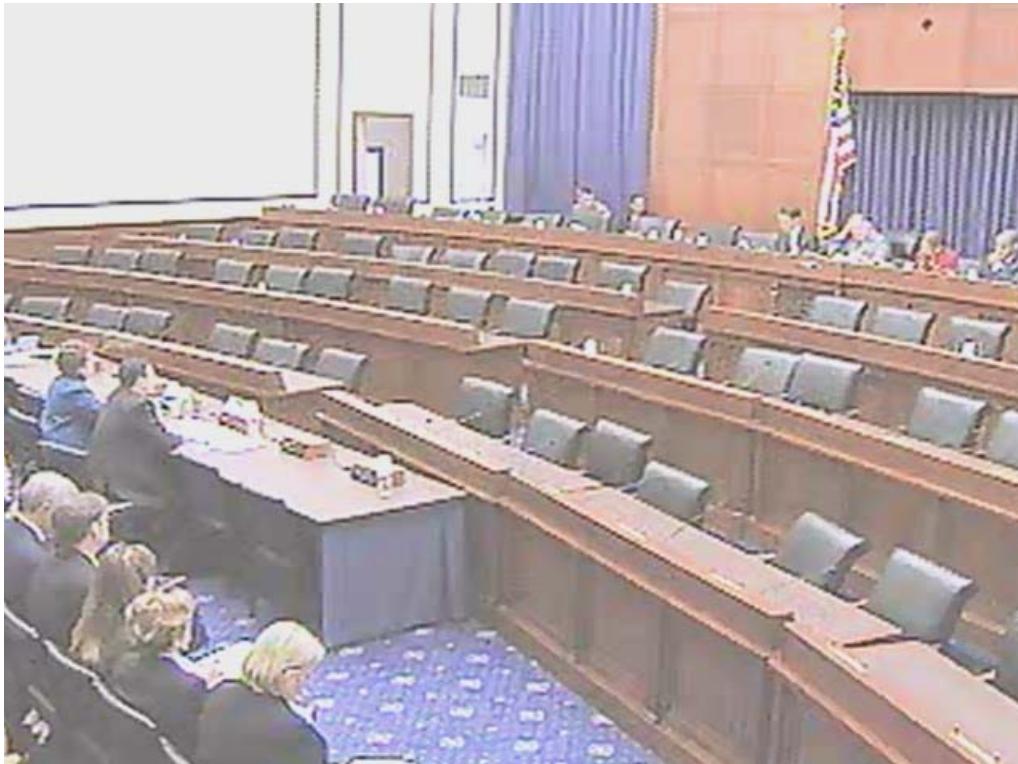
June 9th, 2011

Martha Johnson

Transportation & Infrastructure

Committee Hearing

April 6th 2011



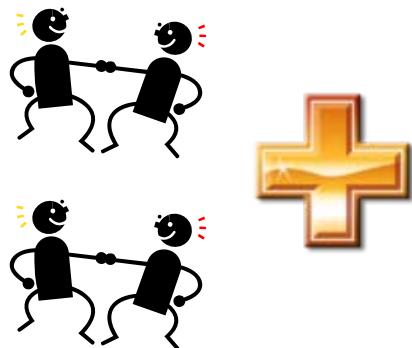
Drivers

- June 2010 Presidential Memo
- Telework Enhancement Act
- Congress
- Administrator's Challenge
- Technology enabling mobility
- Carbon footprint reduction
- Shifts in the Workplace

Measures

Utilization=

70%



7,000 Sq. Ft.



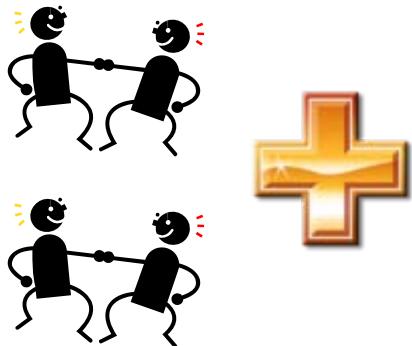
10,000 Sq. Ft.

Measures

Allocation=

100 Sq. Ft. / Person

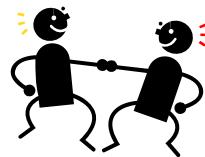
100 People



10, 000 Sq. Ft.

Measures

Use of Space =



50%



50 People



100 People Bld.



3:00 PM



Bookit.gsa.gov





Make Reservation

[Make Reservation](#) > [Choose Resource](#) > [Reservation Summary](#)

Facility: 1800 F Street
 Floor: Any
 Category: Workspace
 Type: Any
 Make Reservation By: Date & Time

Date: 09-Jun-2011
 Start Time: 09:00 AM
 End Time: 10:00 AM

[Modify Search](#) [Refresh](#)

[Availability](#) [Floor Plan](#) [Calendar](#)

Room	Location	Type	Capacity
<input checked="" type="radio"/> 1307D	Floor 1	Workstation	1
<input type="radio"/> 1321A	Floor 1	Workstation	1
<input type="radio"/> 1326E	Floor 1	Workstation	1
<input type="radio"/> 1326F	Floor 1	Workstation	1
<input type="radio"/> 1427A	Floor 1	Workstation	1
<input type="radio"/> 1427C	Floor 1	Workstation	1
<input type="radio"/> 1436I	Floor 1	Workstation	1
<input type="radio"/> 1438G	Floor 1	Workstation	1
<input type="radio"/> 2031E	Floor 2	Cubicle	1
<input type="radio"/> 2031I	Floor 2	Cubicle	1
<input type="radio"/> 2031L	Floor 2	Touchdown	1
<input type="radio"/> 2031M	Floor 2	Touchdown	1
<input type="radio"/> 2308A	Floor 2	Cubicle	1

* - Requires manual approval

1 2 3

[Cancel](#) [Express](#) [Continue](#)

Make Reservation

Make Reservation > Choose Resource > Reservation Summary

Facility: 7300 1800 F St.
Floor: 7
Category: Workspace
Type: Any
Make Reservation By: Date & Time

Date: 18 July 2011
Start Time: 09:00 AM
End Time: 5:00 PM



Floor 7

Zoom X
1

PT Space



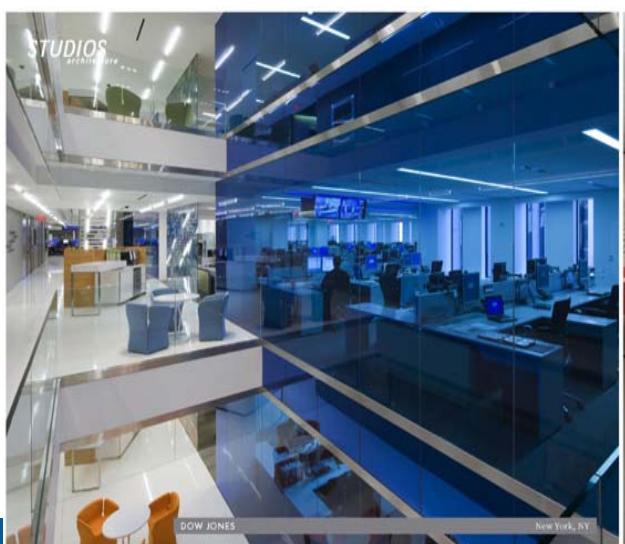






The Plan





7TH FLOOR PLAN



Workspace Quantities	
Neighborhood Workstations	42
Admin Workstations (Including Reception)	4
Touchdown Stations	18
Quiet Workstations	11
Standard Workstations (- 2:1 Ratio)	46
Non-Reservable Workstations	29
Total Workstations	75

Collaboration Quantities	
Team Spaces (5 Person)	6
Small Quiet Rooms (1 Person)	3
Conference (6 Person)	2
Conference (16 Person)	1
Break Room (5 Touchdown stations)	1

Storage Quantities	
File Drawers	86 Cabinets, 3 Drawers per cabinet :
	258
Book Shelves	18 Bookcases, 4 Shelves per case :
	54

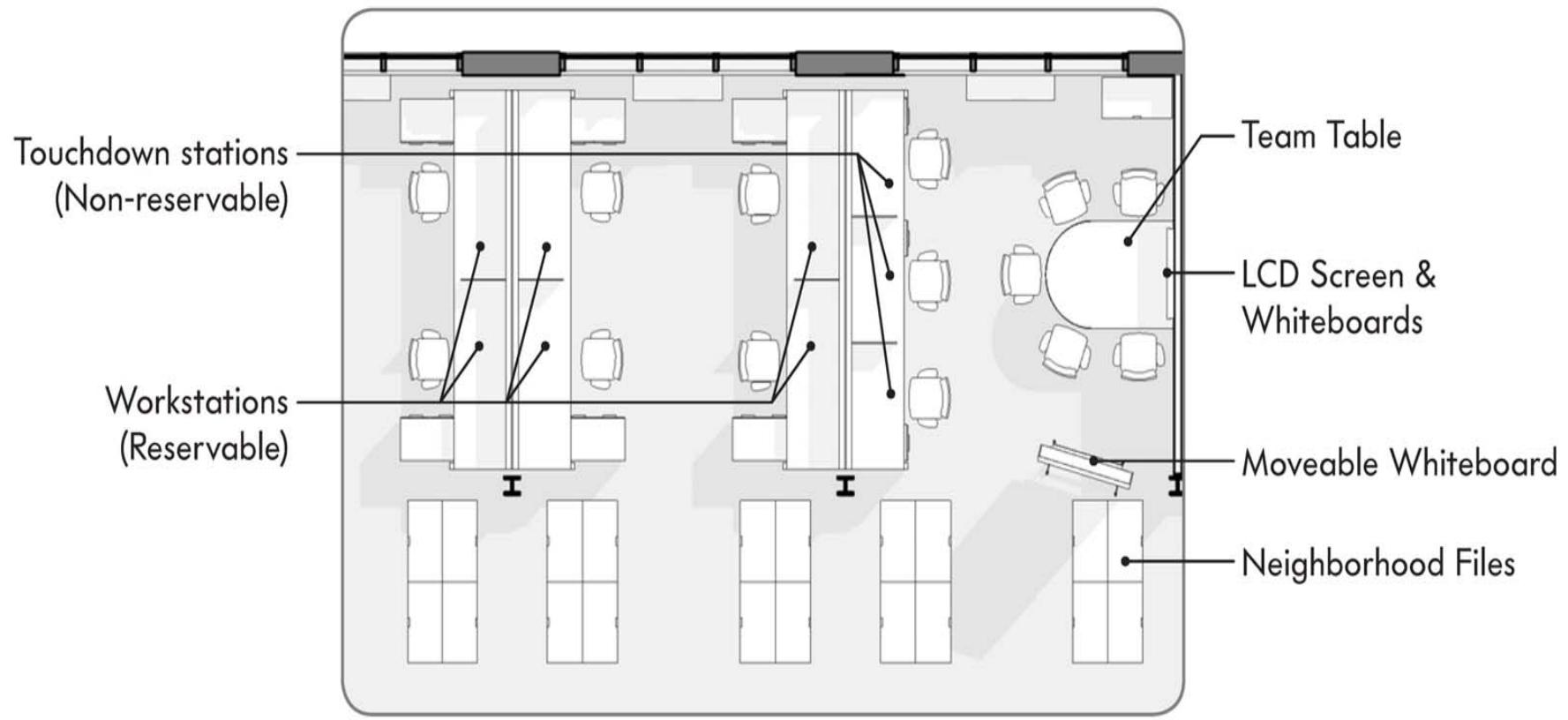
Total File Storage Inches 11,232"
Average of 130" Per Employee

Work Areas	Staff Technical Equipment	Storage
Reserved Workstations	Wi-Fi - Wireless Office	Dedicated/Personal Storage
Touchdown Stations	Hard Phone at each Workstation	- lockable or all PT Staff
Team Work Areas	USB port to connect Monitor,	Coat Closets & Luggage Storage
Telephone Booths/Conferencing Room/	keyboard and mouse at each workstation	Divisional File Storage
Quiet Room	Printers throughout space	Mail/Office Supply
Work Space		- dedicated Copy Room

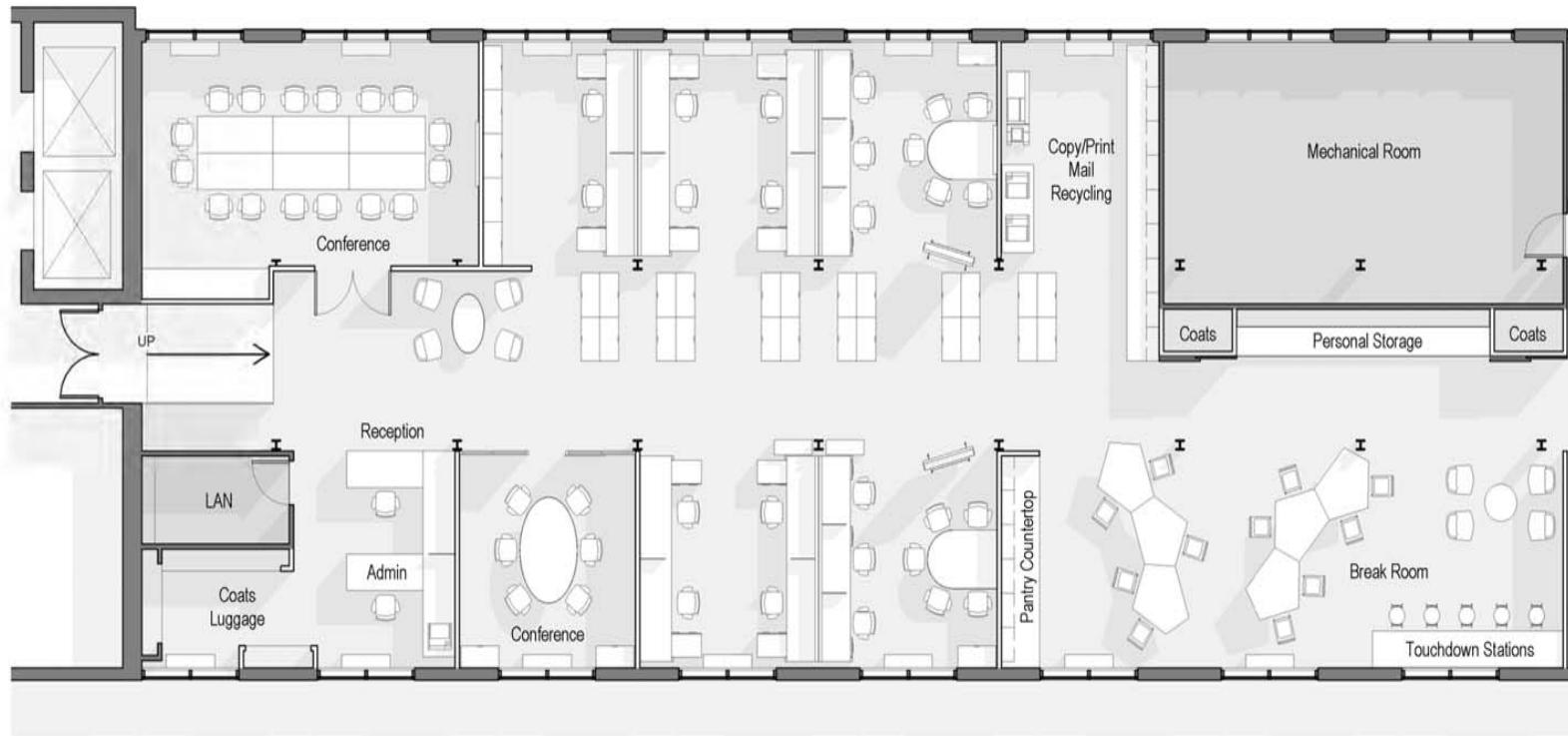
7th Floor Neighborhoods



NEIGHBORHOOD PLAN



PLAN ZONE 1



PLAN ZONE 2





WORKPLACE DESIGN
RPAM WORKPLACE LIVING LAB

April 13, 2011



WORKPLACE DESIGN
RPAM WORKPLACE LIVING LAB

April 13, 2011



WORKPLACE DESIGN RPAM WORKPLACE LIVING LAB

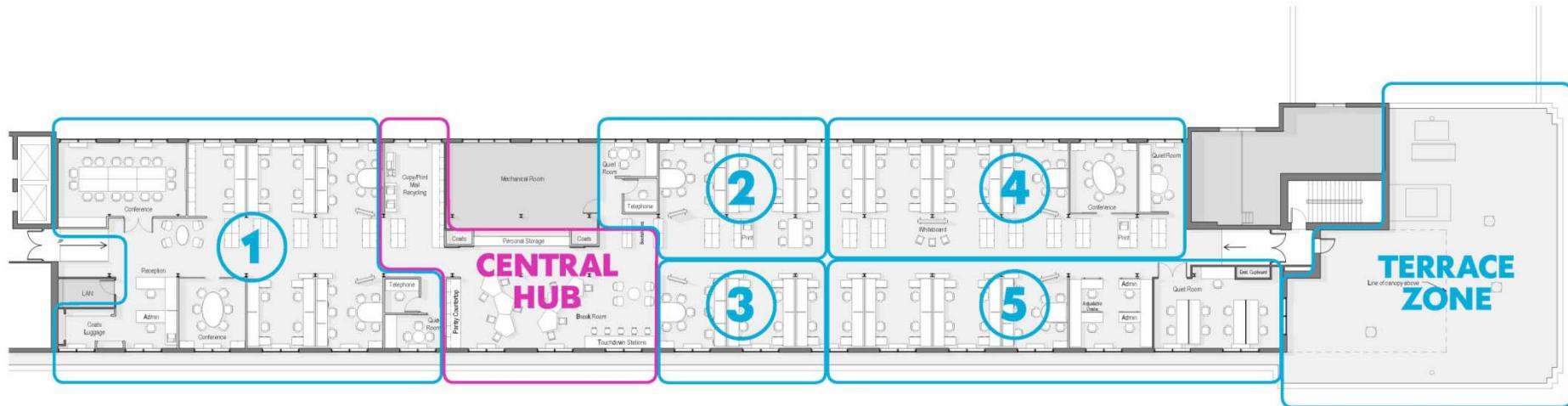
April 13, 2011



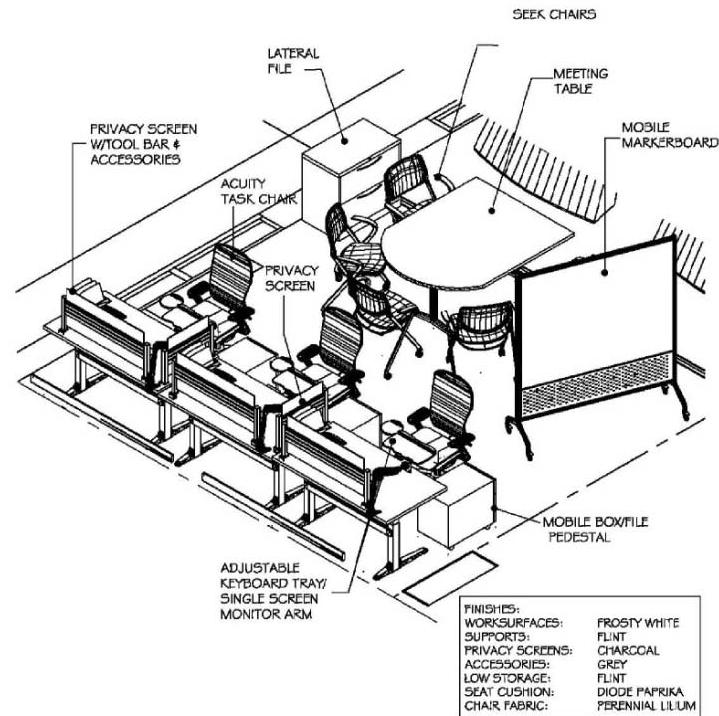
WORKPLACE DESIGN RPAM WORKPLACE LIVING LAB

April 13, 2011

Vendors



- Steelcase
- Allsteel
- KI
- Herman Miller
- Haworth



Schedule

December 2010

January 31st, 2011

February 18th, 2011

March 14th, 2011

March 23rd, 2011

April 8th, 2011

April 13th, 2011

June 3rd, 2011

June 10th, 2011

July 15th, 2011

Workspace Surveys Completed

Focus Group Session

Studios Given Notice to Proceed

Preliminary Concept Presented

Design Charrette

RFI to Vendors Released

Final Concept Presented at All-Hands Meeting

Selected Furniture Vendors Notified

PT Staff Vacates 7300

PT Staff Moves into 7300

Change Management

- Space Advisory Committee
- Regular Communications and Sharing of Information
- All-Hands Meetings
- Protocol Committee
- Sharepoint Site
- Training for Managers

Q&A