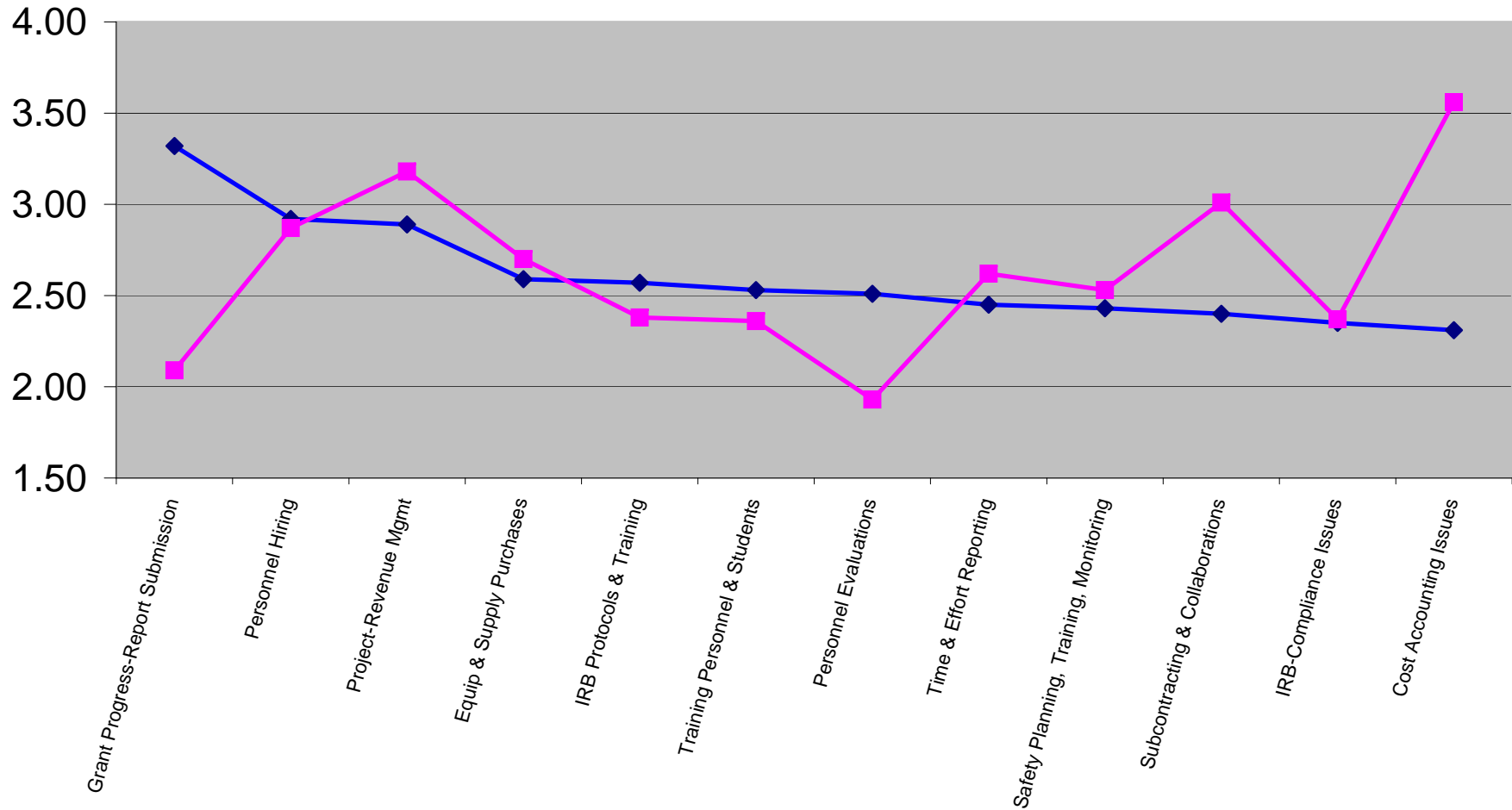


Ranking	Admin Task	Ave Distr of Fac Respondents' Admin Burden ¹ Table 12	Ave Distr of Fac Respondents' Admin Assistance ² Tables 27- 38
		MEAN	Ave Distribution
1	Grant Progress-Report Submission	3.32	2.09
2	Personnel Hiring	2.92	2.87
3	Project-Revenue Mgmt	2.89	3.18
4	Equip & Supply Purchases	2.59	2.70
5	IRB Protocols & Training	2.57	2.38
6	Training Personnel & Students	2.53	2.36
7	Personnel Evaluations	2.51	1.93
8	Time & Effort Reporting	2.45	2.62
9	Safety Planning, Training, Monitoring	2.43	2.53
10	Subcontracting & Collaborations	2.40	3.01
11	IRB-Compliance Issues	2.35	2.37
12	Cost Accounting Issues	2.31	3.56
13	Spending Authority Oversight	2.24	3.09
14	Budget Transfers	2.24	3.63
15	IACUC Protocols & Training	2.20	2.19
16	HIPAA Compliance	2.08	2.39
17	Payroll Issues	2.06	3.72
18	IACUC-Compliance Issues	2.04	2.24
19	Chemical-Inventory Mgmt	2.00	2.45
20	Laboratory-Security Oversight	1.96	2.35
21	Cost Sharing Agreements	1.83	3.38
22	Conflict of Interest Monitoring	1.80	1.84
23	Intellectual Property Rights Applications	1.70	2.22
24	Patent/Copyright Applications	1.46	2.17

1 Admin Burden Coded: 1=none, 2=A little, 3=Some, 4=Moderate amount, 5=A great deal

2 Admin Assistance Coded: 1=No assistance, 2=Very little assistance, 3=Some assistance, 4=A great deal of assistance, 5=Complete assistance

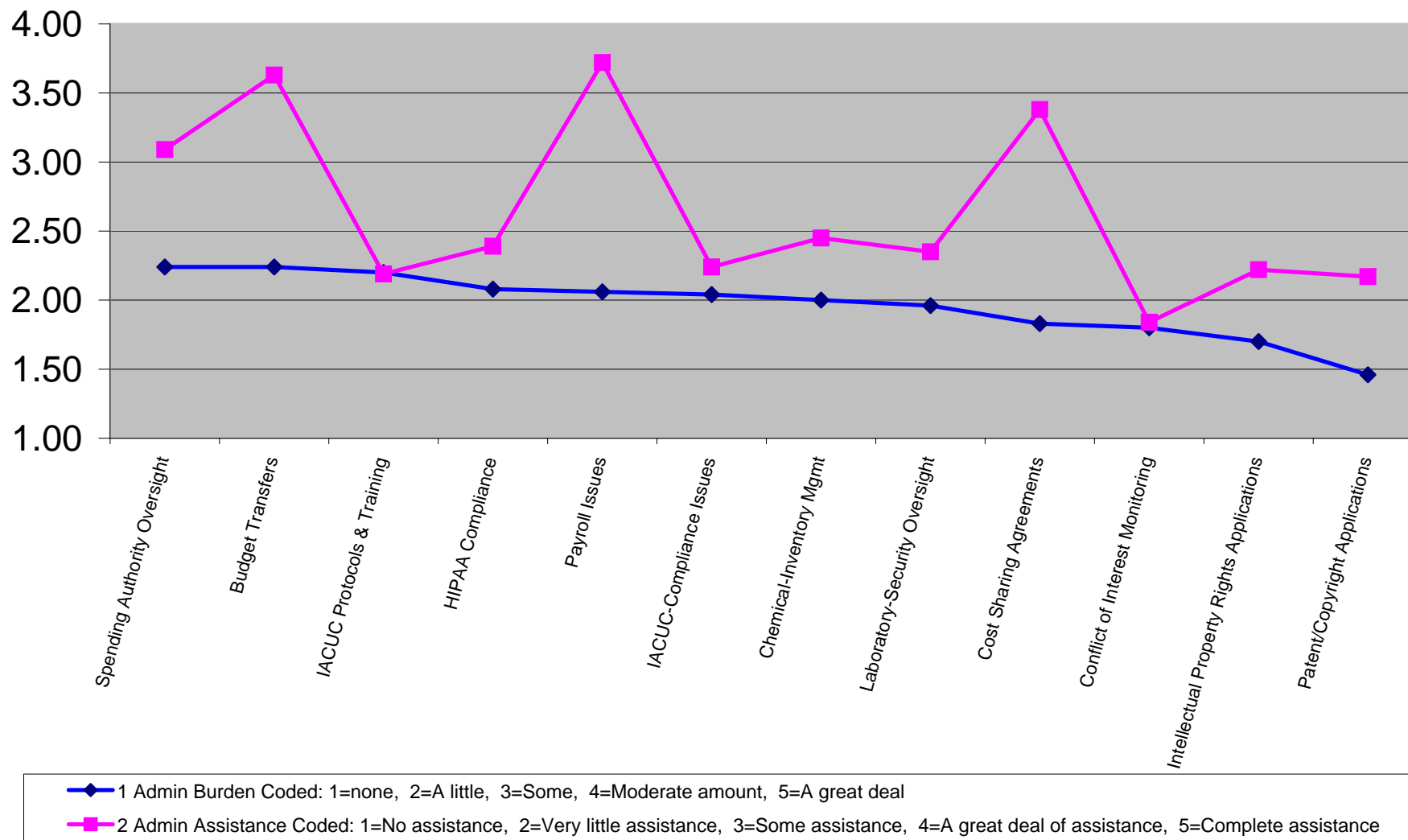
Admin Burden vs. Admin Assistance [top 12 burdens]



◆ 1 Admin Burden Coded: 1=none, 2=A little, 3=Some, 4=Moderate amount, 5=A great deal

■ 2 Admin Assistance Coded: 1=No assistance, 2=Very little assistance, 3=Some assistance, 4=A great deal of assistance, 5=Complete assistance

Admin Burden vs. Admin Assistance [bottom 12 burdens]



Ranking	Admin Task organized by functional categories	Ave Distr of Fac Respondents Admin Burden ¹ Table 12	Ave Distr of Fac Respondents Admin Assistance ² Tables 27-38	Identify primary & secondary functions needed to accomplish Admin Task							Process improvement/changes needed to reduce burden related to accomplishing Admin Task
				PI	SPA	Compliance Office	Dept Admin	Finance	Rsch Proj Mgmt Assistant	Other (list)	
1	Grant Progress-Report Submission	3.32	2.09								
2	Personnel Hiring	2.92	2.87								
6	Training Personnel & Students	2.53	2.36								
7	Personnel Evaluations	2.51	1.93								
3	Project-Revenue Mgmt	2.89	3.18								
8	Time & Effort Reporting	2.45	2.62								
12	Cost Accounting Issues	2.31	3.56								
13	Spending Authority Oversight	2.24	3.09								
14	Budget Transfers	2.24	3.63								
17	Payroll Issues	2.06	3.72								
4	Equip & Supply Purchases	2.59	2.70								
19	Chemical-Inventory Mgmt	2.00	2.45								
5	IRB Protocols & Training	2.57	2.38								
15	IACUC Protocols & Training	2.20	2.19								
10	Subcontracting & Collaborations	2.40	3.01								
11	IRB-Compliance Issues	2.35	2.37								
16	HIPAA Compliance	2.08	2.39								
18	IACUC-Compliance Issues	2.04	2.24								
9	Safety Planning, Training, Monitoring	2.43	2.53								
20	Laboratory-Security Oversight	1.96	2.35								
21	Cost Sharing Agreements	1.83	3.38								
22	Conflict of Interest Monitoring	1.80	1.84								
23	Intellectual Property Rights Applications	1.70	2.22								
24	Patent/Copyright Applications	1.46	2.17								
1 Admin Burden Coded: 1=none, 2=A little, 3=Some, 4=Moderate amount, 5=A great deal											
2 Admin Assistance Coded: 1=No assistance, 2=Very little assistance, 3=Some assistance, 4=A great deal of assistance, 5=Complete assistance											

*Ave Distr of Fac
Respondents' Admin
Burden¹ Table 12*

*Ave Distr of Fac
Respondents' Admin
Burden¹ - Excludes
Respondents reporting
Task took No Time away
from active Research -
Table 13*

Ranking	Admin Task	MEAN
1	Grant Progress-Report Submission	3.32
2	Personnel Hiring	2.92
3	Project-Revenue Mgmt	2.89
4	Equip & Supply Purchases	2.59
5	IRB Protocols & Training	2.57
6	Training Personnel & Students	2.53
7	Personnel Evaluations	2.51
8	Time & Effort Reporting	2.45
9	Safety Planning, Training, Monitoring	2.43
10	Subcontracting & Collaborations	2.40
11	IRB-Compliance Issues	2.35
12	Cost Accounting Issues	2.31
13	Spending Authority Oversight	2.24
14	Budget Transfers	2.24
15	IACUC Protocols & Training	2.20
16	HIPAA Compliance	2.08
17	Payroll Issues	2.06
18	IACUC-Compliance Issues	2.04
19	Chemical-Inventory Mgmt	2.00
20	Laboratory-Security Oversight	1.96
21	Cost Sharing Agreements	1.83
22	Conflict of Interest Monitoring	1.80
23	Intellectual Property Rights Applications	1.70
24	Patent/Copyright Applications	1.46

Ranking	Admin Task	MEAN
1	IRB Protocols & Training	3.48
2	IACUC Protocols & Training	3.47
3	Training Personnel & Students	3.36
4	Grant Progress-Report Submission	3.34
5	IRB-Compliance Issues	3.26
6	IACUC-Compliance Issues	3.22
7	Personnel Hiring	3.08
8	Project-Revenue Mgmt	3.01
9	HIPAA Compliance	2.99
10	Subcontracting & Collaborations	2.91
11	Safety Planning, Training, Monitoring	2.83
12	Equip & Supply Purchases	2.81
13	Cost Accounting Issues	2.74
14	Chemical-Inventory Mgmt	2.71
15	Personnel Evaluations	2.72
16	Spending Authority Oversight	2.70
17	Time & Effort Reporting	2.68
18	Budget Transfers	2.67
19	Payroll Issues	2.59
20	Cost Sharing Agreements	2.58
21	Laboratory-Security Oversight	2.55
22	Intellectual Property Rights Applications	2.49
23	Patent/Copyright Applications	2.47
24	Conflict of Interest Monitoring	2.33

1 Admin Burden Coded: 1=none, 2=A little, 3=Some, 4=Moderate amount, 5=A great deal

Ave Distr of Fac
 Respondents' Admin
 Burden¹ - Excludes
 Respondents reporting
 Task took No Time away
 from active Research -
 Table 13

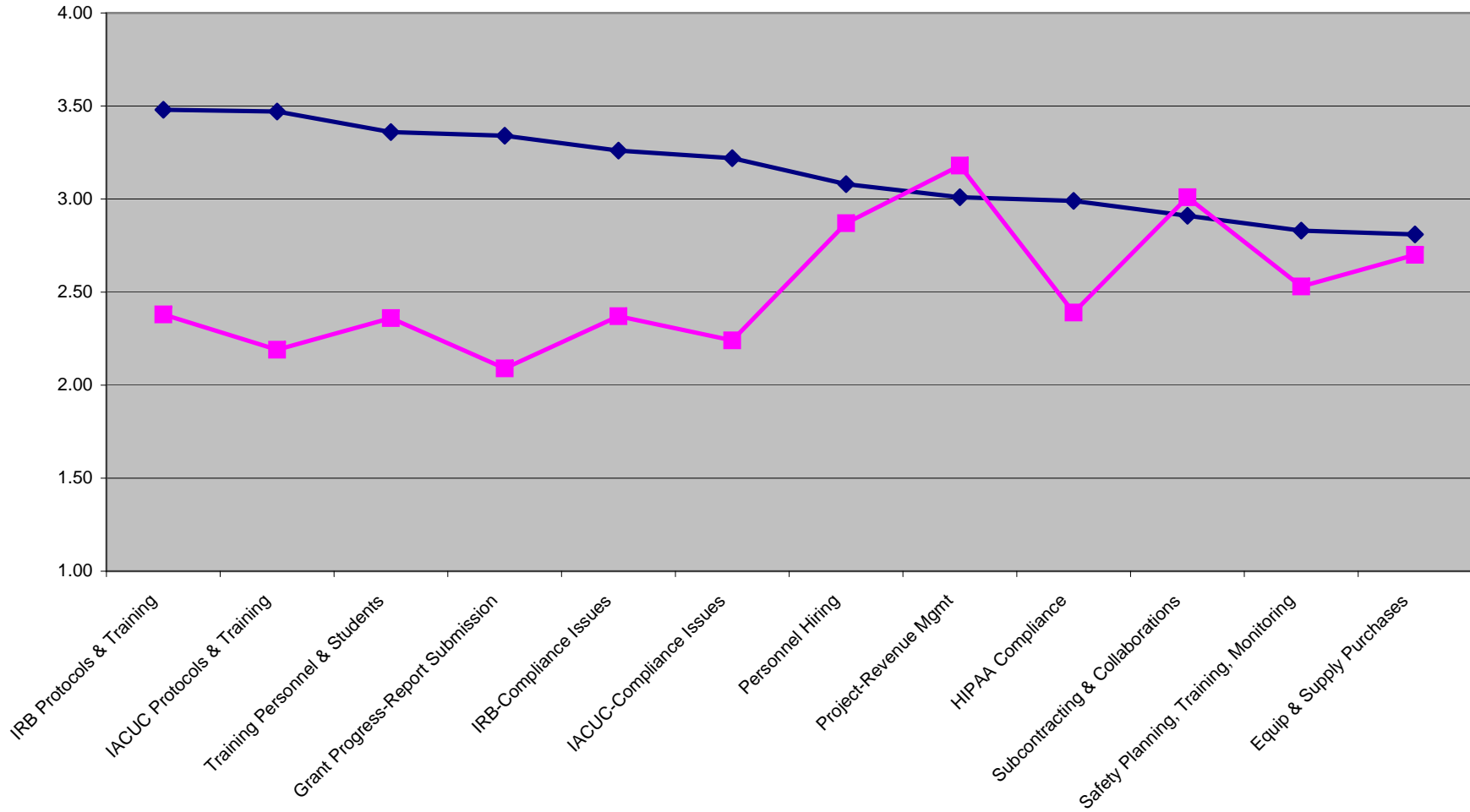
Ave Distr of Fac
 Respondents' Admin
 Assistance² Tables 27-38

Ranking	Admin Task	MEAN	Ave Distribution
1	IRB Protocols & Training	3.48	2.38
2	IACUC Protocols & Training	3.47	2.19
3	Training Personnel & Students	3.36	2.36
4	Grant Progress-Report Submission	3.34	2.09
5	IRB-Compliance Issues	3.26	2.37
6	IACUC-Compliance Issues	3.22	2.24
7	Personnel Hiring	3.08	2.87
8	Project-Revenue Mgmt	3.01	3.18
9	HIPAA Compliance	2.99	2.39
10	Subcontracting & Collaborations	2.91	3.01
11	Safety Planning, Training, Monitoring	2.83	2.53
12	Equip & Supply Purchases	2.81	2.70
13	Cost Accounting Issues	2.74	3.56
14	Chemical-Inventory Mgmt	2.71	2.45
15	Personnel Evaluations	2.72	1.93
16	Spending Authority Oversight	2.70	3.09
17	Time & Effort Reporting	2.68	2.62
18	Budget Transfers	2.67	3.63
19	Payroll Issues	2.59	3.72
20	Cost Sharing Agreements	2.58	3.38
21	Laboratory-Security Oversight	2.55	2.35
22	Intellectual Property Rights Applications	2.49	2.22
23	Patent/Copyright Applications	2.47	2.17
24	Conflict of Interest Monitoring	2.33	1.84

1 Admin Burden Coded: 1=none, 2=A little, 3=Some, 4=Moderate amount, 5=A great deal

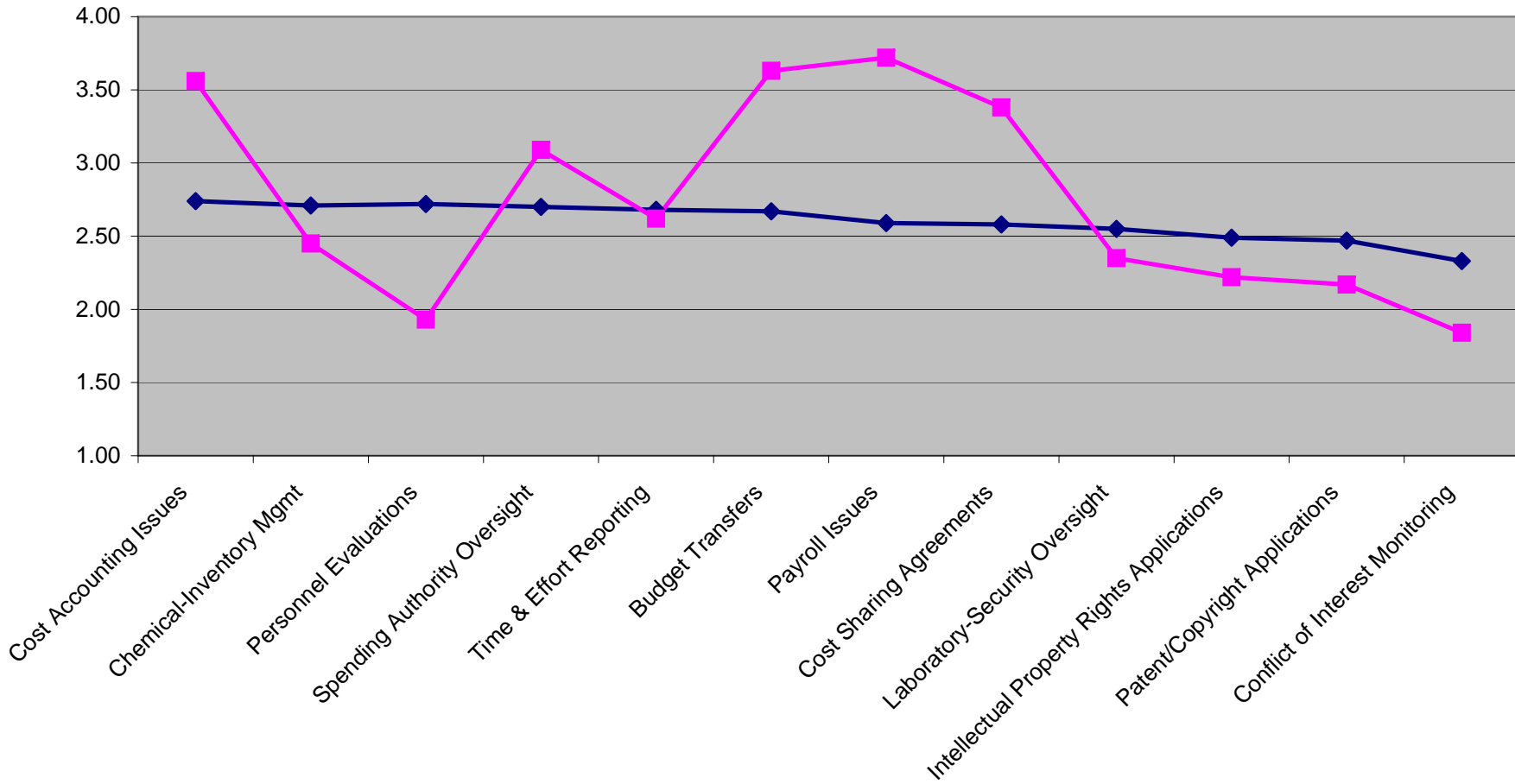
2 Admin Assistance Coded: 1=No assistance, 2=Very little assistance, 3=Some assistance, 4=A great deal of assistance, 5=Complete assistance

Admin Task Sub Cat A vs Assistance [Top 12 burdens]



◆ 1 Admin Burden Coded: 1=none, 2=A little, 3=Some, 4=Moderate amount, 5=A great deal
■ 2 Admin Assistance Coded: 1=No assistance, 2=Very little assistance, 3=Some assistance, 4=A great deal of assistance, 5=Complete assistance

Admin Task Sub Cat A vs. Assistance [bottom 12 burdens]



◆ 1 Admin Burden Coded: 1=none, 2=A little, 3=Some, 4=Moderate amount, 5=A great deal
■ 2 Admin Assistance Coded: 1=No assistance, 2=Very little assistance, 3=Some assistance, 4=A great deal of assistance, 5=Complete assistance

	Ave Distr of Fac Respondents' Admin Burden ¹ - Excludes Respondents reporting Task took No Time away from active Research - Table 13		Ave Distr of Fac Respondents' Admin Assistance ² Tables 27-38	Identify primary & secondary functions needed to accomplish Admin Task							Process improvement/changes needed to reduce burden related to accomplishing Admin Task
Ranking	Admin Task	MEAN	Ave Distribution	PI	SPA	Office	Admin	Finance	Assistant	Other (list)	Description
1	IRB Protocols & Training	3.48	2.38								
2	IACUC Protocols & Training	3.47	2.19								
3	Training Personnel & Students	3.36	2.36								
7	Personnel Hiring	3.08	2.87								
15	Personnel Evaluations	2.72	1.93								
4	Grant Progress-Report Submission	3.34	2.09								
5	IRB-Compliance Issues	3.26	2.37								
6	IACUC-Compliance Issues	3.22	2.24								
9	HIPAA Compliance	2.99	2.39								
8	Project-Revenue Mgmt	3.01	3.18								
10	Subcontracting & Collaborations	2.91	3.01								
11	Safety Planning, Training, Monitoring	2.83	2.53								
21	Laboratory-Security Oversight	2.55	2.35								
12	Equip & Supply Purchases	2.81	2.70								
14	Chemical-Inventory Mgmt	2.71	2.45								
13	Cost Accounting Issues	2.74	3.56								
16	Spending Authority Oversight	2.70	3.09								
17	Time & Effort Reporting	2.68	2.62								
18	Budget Transfers	2.67	3.63								
19	Payroll Issues	2.59	3.72								
20	Cost Sharing Agreements	2.58	3.38								
22	Intellectual Property Rights Applications	2.49	2.22								
23	Patent/Copyright Applications	2.47	2.17								
24	Conflict of Interest Monitoring	2.33	1.84								
1 Admin Burden Coded: 1=none, 2=A little, 3=Some, 4=Moderate amount, 5=A great deal											
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