

Federal Demonstration Partnership (FDP) Membership Dues Policy

Membership in FDP entitles institutions to many benefits. Membership also carries responsibilities. Annual dues for FDP Phase VI institutional membership are \$2,000 per member institution, as stated in the Phase VI solicitation document. The institutional member dues are not applicable to Affiliate Organizations, Emerging Research Institutions, or Federal Agencies. The amount of dues for each year of Phase V will be reviewed annually by the FDP Finance Committee and a recommendation will be made to the FDP Executive Committee for approval.

Membership dues are assessed for the period October 1 through September 30 and are to be billed by October 1 each year. Membership dues payments are payable in thirty days, and should be received no later than November 1. A request for payment of dues will be sent by the FDP Finance Committee to all institutional members on or before September 30 of each year. An invoice is provided for institutional members to download and complete for transmittal with a check. An invoice is available in both PDF format and MSWord format on the FDP website at http://www.thefdp.org/FDP_Dues_Payment.html.

The FDP can also accept advance payments for institutional members. The invoice form allows you to select the applicable years covered by the payment submitted. Please make payment based upon a membership fee of \$2,000 per year. That amount is reviewed annually. In the event it changes, FDP will offset the amount due from any member institution by the amount received. Refunds cannot be made.

Checks should be made payable to the FDP Foundation. The FDP cannot accept credit card payments for dues at this time. The Taxpayer ID number for the FDP Foundation is **27-0451666**, and the period covered by the payment is from October 1 through September 30. The mailing address is on the invoice.

Member institutions are responsible for the prompt payment of dues. The FDP Finance Committee is responsible for the collection of membership dues and for follow-up with institutions that are delinquent in their dues payment. Should an institution be delinquent for a period of more than one year, its FDP membership will be suspended and the institution will forfeit all FDP benefits and privileges. Membership status will become active and FDP benefits will be promptly restored once the payment of outstanding membership dues has been made.

Questions regarding the FDP membership dues policy should be directed to Kim Moreland, University of Wisconsin-Madison, 608/262-3822.

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