Federal Demonstration Partnership Meeting
January 12-13, 2004
Hilton Palacio del Rio
San Antonio, Texas

Foundations and Public Charities Task Force – Co-Chairs: Jay Walton, Johns Hopkins University, School of Public Health

Minutes Recorded by: Mr. Lawrie Robertson, Fred Hutchinson Cancer Research Center

Attendees: Robert Andresen, Diane Baldwin, Rebecca Balentine, Don Denson, Dan Dwyer, Evelina Gonzales, Patricia Hinton, Cheryl Howard, Carolyn Ivey, Graydon Kirk, Lawrie Robertson, Susan Wyatt Sedwick, Sinh Simmons, Ivar Strand, Jay Walton

A full report of the topics discussed with supporting documentation is also available via the following link:
http://www.thefdp.org/POC/FPCTF Report January 2004.pdf

- o Task Force Charge and activities to date since September
    - In October, worked with Dr. Joseph Perpich on a feature article in the "Foundation News and Commentary" entitled *Grantmaking's Looming Digital Divide*.
    - Presentation at NCURA – The Carnegie Foundation, Nathan Cunnings Foundation, American Cancer Society and others to discuss key topics discussion that was productive.
    - Received an invitation to attend and present at the Grant Managers Network in New York with 60 foundations present. The culture of the private and corporate giving foundations is reluctant to change. People giving to people, not institutions. Only 4 out of 60 have their applications on line – getting them on line would take a fundamental shift in philosophy, for them to be electronic.
        - Look at the new foundations and consider peer to peer influencing of their peers to get them to be involved.
        - The positive side of this is that it is we will bee avoiding groups putting multiple rogue systems up.
        - Focus on the larger foundations to bring people along
        - Got buy in on the importance of institutional approval/sign-off – part of dialogue about application process in general
        - What about the content of the terms, conditions, compliance, avoiding duplicate submissions that are slightly different,
    - A number of the larger private foundations provide fund outside of research grants.
    - Public Charities – we are seeing major movement (Proposal Central members meeting – highlights:
        - Adoption of NIH eRA Commons as standard application model
        - NIH Bio-sketch to be used as the standard
        - Electronic Receipt of letters of Recommendation
        - Institutional Electronic Signature Approval
        - Online Peer Review Process – evolutionary process
        - Post: Progress Report, Changes to Project Research and/or Budget

- o RAMS online survey results were reviewed
- o Strategies to get the faculty involved in conference call participation, send written comments and drawing on local faculty
  - Send the request on the faculty ListServ
- o In the future discussions with Public Charities need to discuss:
  - Just in time acceptance of IRB and Animals Review
- Amercian Heart Association – Patricia Hinton – Review 4,500 applications per year
  - o Developed system in 1997, voluntary applications in 1998 and is mandatory electronically by 2000 and requires four paper copies for original signature and lead reviewer
  - o Would have liked to have worked with ProposalCENTRAL due to timing and would like to improve their system – send her questions via the FDP ListServ
    - PI's can still submit directly
    - Email does go to the grants office
    - Consider the FastLane approach to signature authority
    - Signed PDF letter
    - Would like to have the Office of Sponored Research error check the application and then be the one to hit submit – going to require registration by institution
    - More recent of notifications have gone to people who normally don't get involved, was there a change in who the funding notification are going to? It is based on the information from the application.
    - Importance of the Research Office register and the assignment of rights similar to the NIH approach to registration
    - Wondering if it would worthwhile to develop a centralized registery of who is approved