

FDP Subawards Committee  
Summary of Meeting  
May 5, 2011

The session was led by Jay McMillen. Karen Lee of OMB had a conflict and was unable to attend the meeting. Co-Chairs Jim Becker and Sara Judd also were unable to attend.

Discussion took place about the FDP subaward templates and whether they can be changed. The templates are not supposed to be changed. The idea is that a university who receives the FDP subaward knows that the terms and conditions are acceptable as well as the template so no negotiation is required.

Before the FDP terms and conditions for Federal Awards became the Federal-wide Research Terms and Conditions, different sub-award agreements were maintained for agreements with "FDP Members" and "Non-FDP Institutions." Currently, for grants issued under Federal Research Terms and Conditions, only one approved set of subaward documents is applied. If the posted template does not change, recipients can be assured that only minimal additional review is needed.

The basic idea of the FDP subaward template is that we are using the same agreement with no alterations to the terms and conditions for subawards issued under Federal Research Terms and Conditions.

For awards issued under Federal Terms and Conditions, it is not necessary to attach the prime agreement. The agency terms and conditions should satisfy the information needed by the subrecipient.

Attachment 2 is the place to add additional local requirements. It is in WORD format and can be used to make minor additional requirements. Attachment 2 is also agency specific terms and conditions and it is recommended that we make sure the version we are using is current. Subaward Committee co-chairs will make every effort to keep Attachments 2 up-to-date, but each institution needs to confirm.

The face page of the FDP subaward agreement should not be changed.

There are continuing requests to link the FDP subaward templates directly from the face page. "We are working on it."

It is anticipated that a task force will be appointed within the near future to review the subaward templates and the website.

Karen Lee from OMB could not join, but the following information to previously submitted FFATA questions was provided by Karen via a phone call:

1. On clinical trials, report the not-to-exceed amount originally, then add or deobligate as necessary. Meeting attendees did not believe this was a viable solution. Gunta Liders and Jane Youngers offered to look into this issue.
2. There may be a variety of reasons that an award is not found in FSRS. Contact the granting agency for assistance. Suggestion was made to secure a list of FFATA agency

POCs and post to the FDP website. Also, check USA Spending to see if the award is listed there.

3. OMB is working on clearly identifying the FAIN numbers on award documents.
4. No solution yet to multiple agency profiles. Possible changes in the future.

For audit purposes, it is a good idea to document if awards are not available in FSRS at the time reports are due.

#### **A-133 Demonstration**

The link to the demonstration is <http://nrc59.nas.edu/A133/login.cfm> Go to this link and make sure that your institution is current. There is discussion about FDP schools not having to provide A-133 letters if they are listed on the FDP website and they have uploaded their A-133 information. Some auditors will accept the FDP certification; there are some reports that others have not.

Currently, Sara Judd is working on detailed instructions for the FDP subaward.

Alas - - - - Meeting ended abruptly as hotel was evacuated due to fire alarm.