



System for Award Management (SAM)

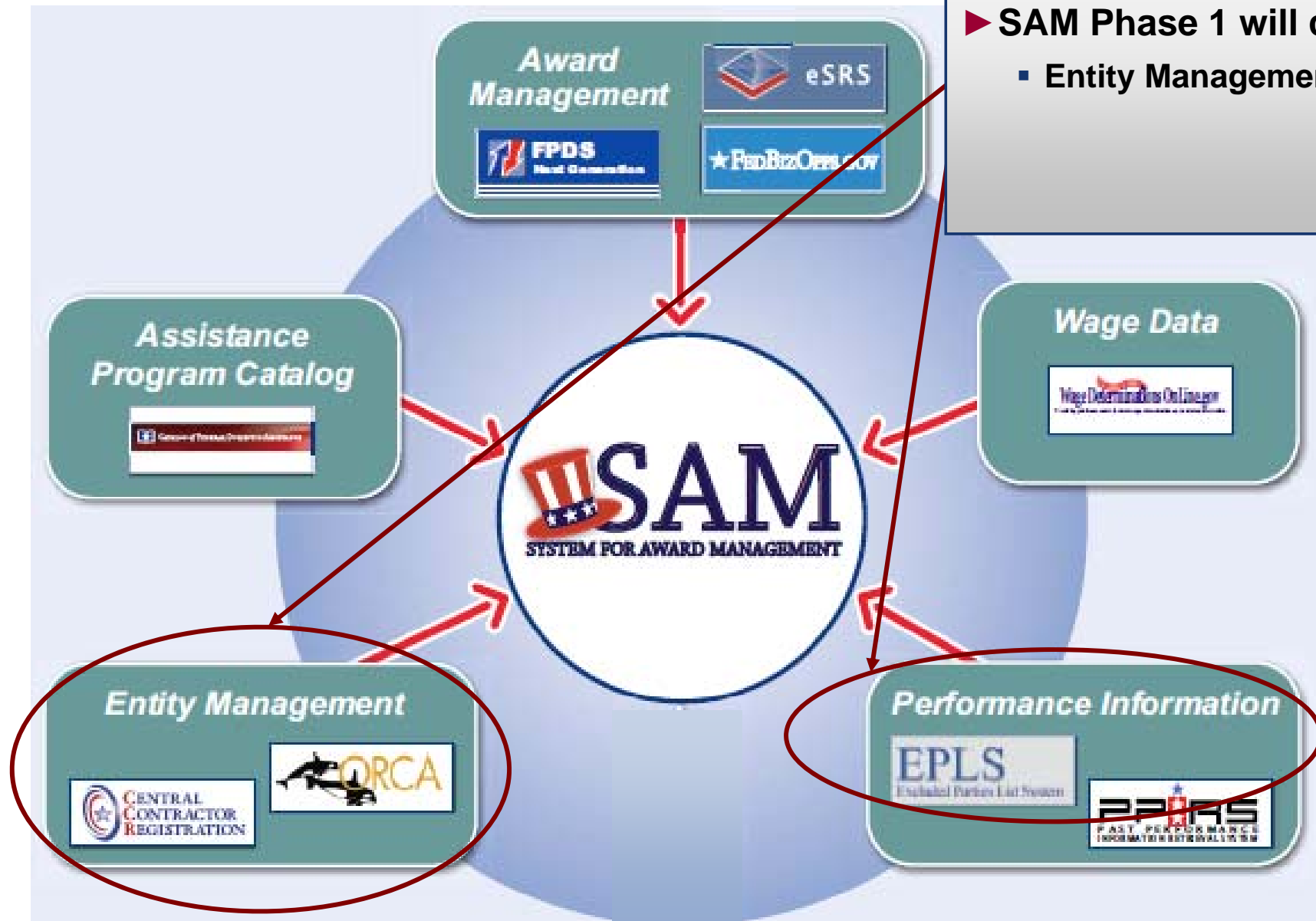
- ▶ **Creating Efficiencies through Integration and Consolidation**

► IAE system capabilities notionally have been organized around six key functional areas

Functional Area	Capabilities	Legacy Systems
Entity* Management	<ul style="list-style-type: none"> • Manage entity core data • Manage certifications/representations 	<ul style="list-style-type: none"> • CCR/FedReg – Central Contractor Registration/Federal Agency Registration • ORCA – Online Representations and Certifications Application
Award Management	<ul style="list-style-type: none"> • Post solicitation and award data • Maintain government-wide contract award data • Manage government-wide subcontractor data 	<ul style="list-style-type: none"> • FBO – Federal Business Opportunities • FPDS-NG – Federal Procurement Data System-Next Generation • eSRS/FSRS – Electronic Subcontracting Reporting System/FFATA Subaward Reporting System
Wage Data	<ul style="list-style-type: none"> • Access wage determinations 	<ul style="list-style-type: none"> • WDOL – Wage Determinations Online
Performance Information	<ul style="list-style-type: none"> • Manage/maintain past performance information • Manage exclusion list 	<ul style="list-style-type: none"> • PPIRS/CPARS/FAPIIS – Past Performance Information Retrieval System • EPLS – Excluded Parties List System
Assistance Program Catalog	<ul style="list-style-type: none"> • Create/maintain assistance program catalog 	<ul style="list-style-type: none"> • CFDA – Catalog of Federal Domestic Assistance
Support	<ul style="list-style-type: none"> • Provide security/access control • Provide reporting/communications support • Provide internal controls 	

* For the purposes of this capability area, *Entity* refers to prime contractors, organizations or individuals applying for assistance awards, those receiving loans, sole proprietors, corporations, partnerships, and any Federal government agencies desiring to do business with the government

- SAM Phase 1 will cover
- Entity Management



► Entities

- **Registration Purpose** – A question at the start of the process allows grant or federal financial assistance applicants to avoid contractor-specific content
- **Streamlined Process** – One login allows contractors to create or update their registration as well as their representations and certifications

► Grants/Contracting Officers

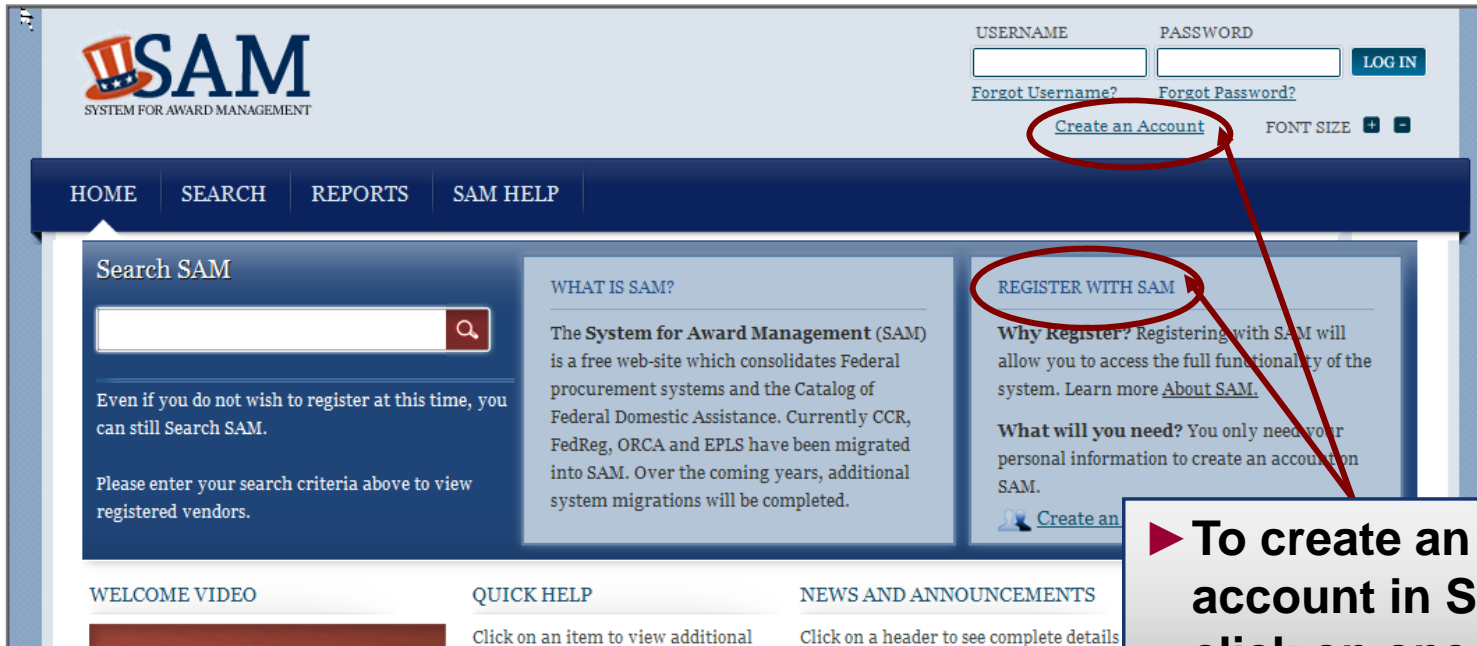
- **Streamlined Process** – One login provides access to entity core data, representations and certifications, and exclusions information

► System Owners/Administrators

- **Fewer interfaces** – Consolidation of data reduces maintenance challenges and costs for other systems that use that data

- ▶ Existing CCR/FedReg, ORCA, and EPLS information migrated to SAM
- ▶ Users are automatically redirected from CCR/FedReg, ORCA, and EPLS websites to sam.gov
- ▶ Your entity record (information previously in CCR) in SAM waiting for your next update/revalidation
- ▶ When you receive the email notifying you that it is time to update/revalidate your entity record
 - You will go to sam.gov
 - SAM will authenticate your identity through your email
 - SAM will give you access to your entity record
- ▶ Publicly available data will still be publicly available

► Getting access to SAM begins on the home page



Search SAM

Even if you do not wish to register at this time, you can still Search SAM.

Please enter your search criteria above to view registered vendors.

WHAT IS SAM?

The System for Award Management (SAM) is a free web-site which consolidates Federal procurement systems and the Catalog of Federal Domestic Assistance. Currently CCR, FedReg, ORCA and EPLS have been migrated into SAM. Over the coming years, additional system migrations will be completed.

REGISTER WITH SAM

Why Register? Registering with SAM will allow you to access the full functionality of the system. Learn more [About SAM](#).

What will you need? You only need your personal information to create an account on SAM.

[Create an Account](#)

WELCOME VIDEO QUICK HELP NEWS AND ANNOUNCEMENTS

Click on an item to view additional Click on a header to see complete details

► To create an account in SAM, click on one of the links

If you are already registered in CCR, there is no action for you to take until it is time to update/validate your entity record.

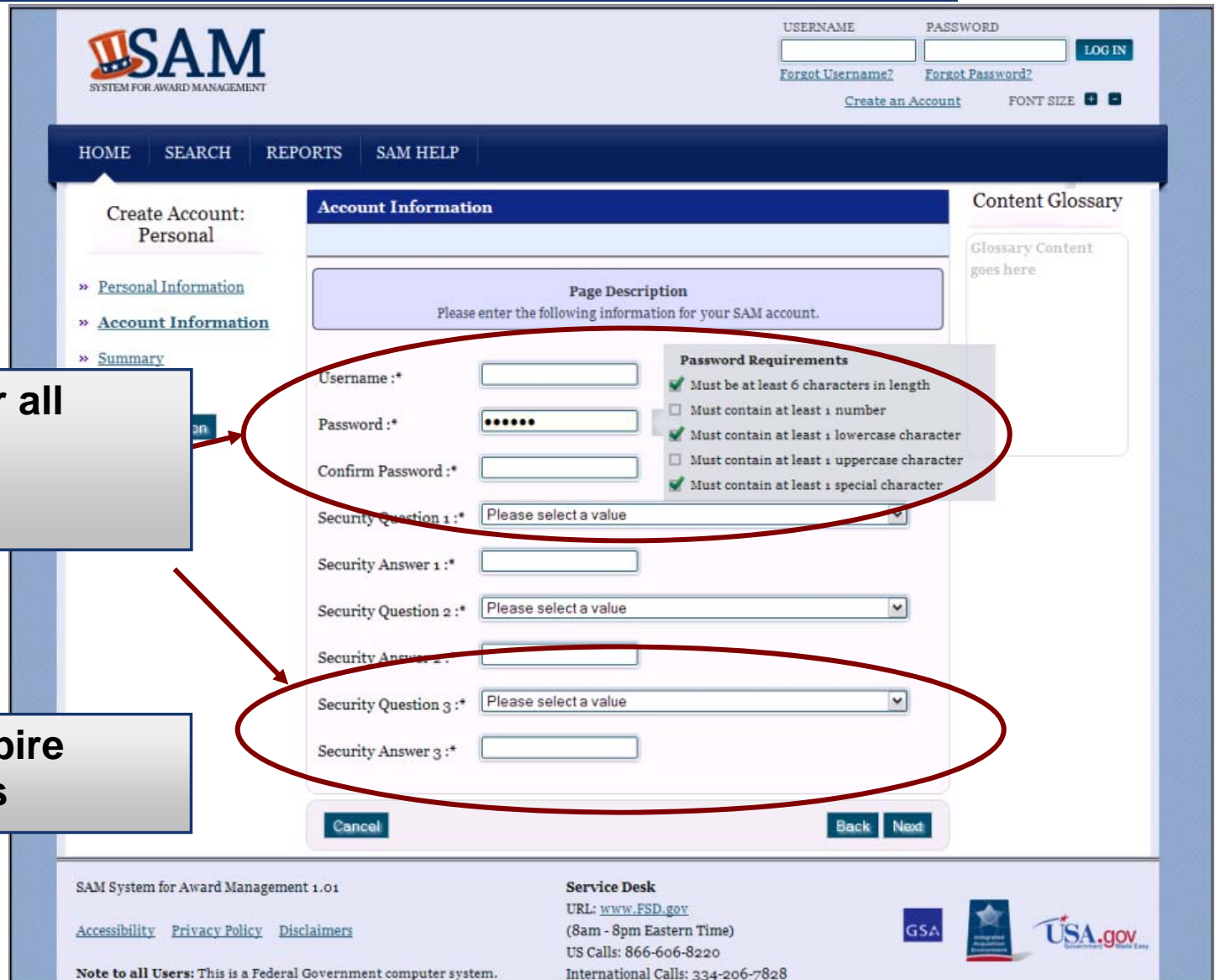
Edit Personal Information

Please make changes to your personal information and use the **Save** button to save your changes.
To change your password please use the **Change Password** button.

Title :	Mr. ▼
First Name* :	Mukur
Middle Initial :	
Last Name* :	Hazari
Suffix :	
Email Address* :	mahazari@us.ibm.com
Phone :	
Phone Extension :	
Fax :	
Address Line 1 :	
Address Line 2 :	
City :	
State :	Please select a value ▼
Country :	UNITED STATES ▼
ZIP :	
Username :	
Password :	Change Password
Security Question 1* :	In what city did you meet your spouse/significa ▼

► Only basic information about you is required

► You will receive an email to validate your access to the email address associated with your account



Account Information

Page Description
Please enter the following information for your SAM account.

Username :*

Password :*

Confirm Password :*

Security Question 1 :*

Security Answer 1 :*

Security Question 2 :*

Security Answer 2 :*

Security Question 3 :*

Security Answer 3 :*

Password Requirements

- ✓ Must be at least 6 characters in length
- ☐ Must contain at least 1 number
- ✓ Must contain at least 1 lowercase character
- ☐ Must contain at least 1 uppercase character
- ✓ Must contain at least 1 special character

Content Glossary
Glossary Content goes here

SAM System for Award Management 1.01

Service Desk
URL: www.FSD.gov
(8am - 8pm Eastern Time)
US Calls: 866-606-8220
International Calls: 334-206-7828

[Accessibility](#) [Privacy Policy](#) [Disclaimers](#)

Note to all Users: This is a Federal Government computer system.

► 1 password for all functionality

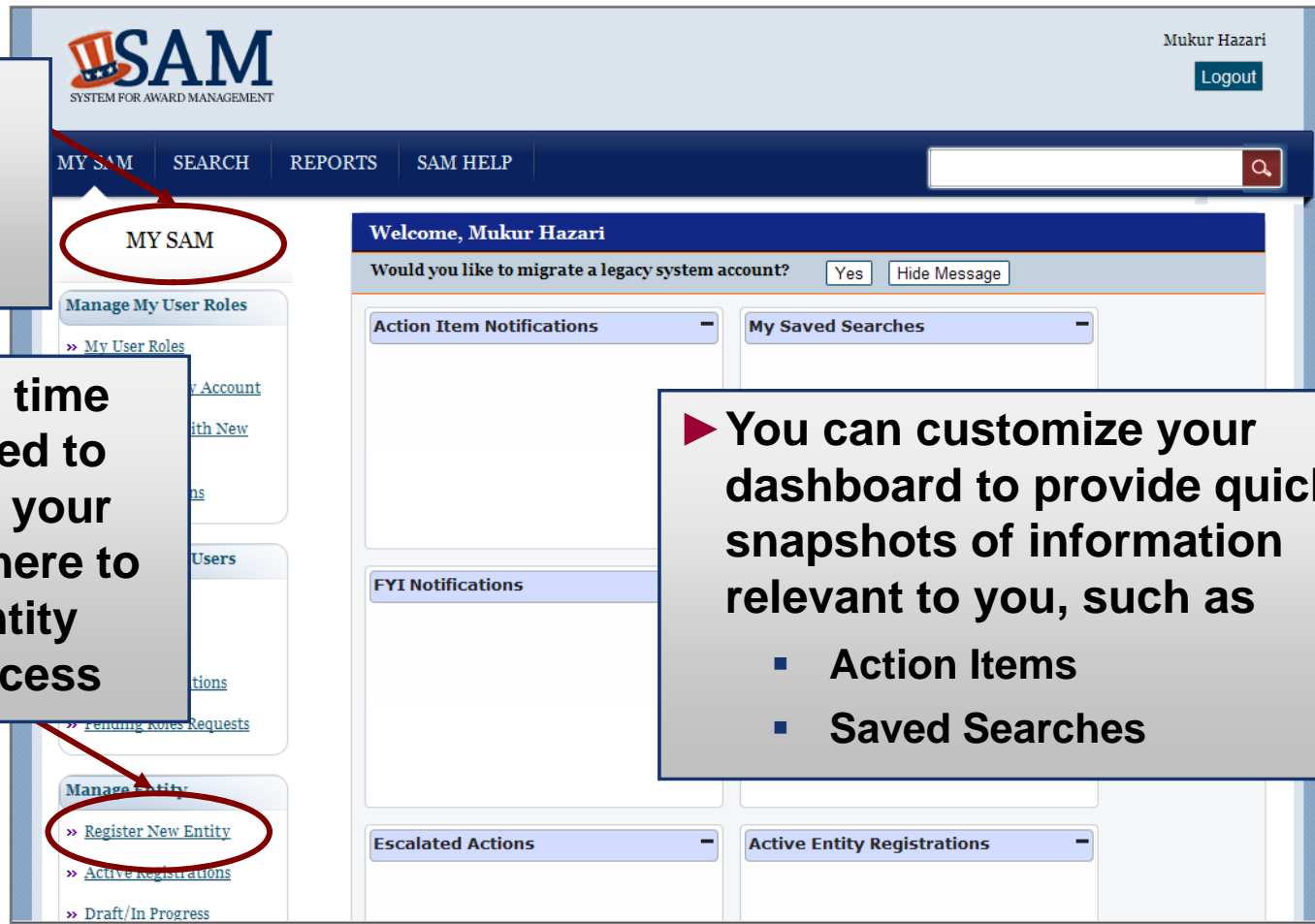
► Passwords expire every 180 days

NOTE: Screen captures are from the SAM development site. They do not represent the final product and are considered work in progress.

- ▶ When you log in, the first page you'll see will be your SAM Dashboard

▶ The available menu options differ based on your roles

▶ If you are a first time registrant or need to add an entity to your portfolio, click here to complete the entity registration process



MY SAM

Manage My User Roles

- » My User Roles
- » My Account
- » Add New
- » Users
- » Registrations
- » Pending Roles Requests

Manage Entity

- » Register New Entity
- » Active Registrations
- » Draft/In Progress

Welcome, Mukur Hazari

Would you like to migrate a legacy system account?

Action Item Notifications

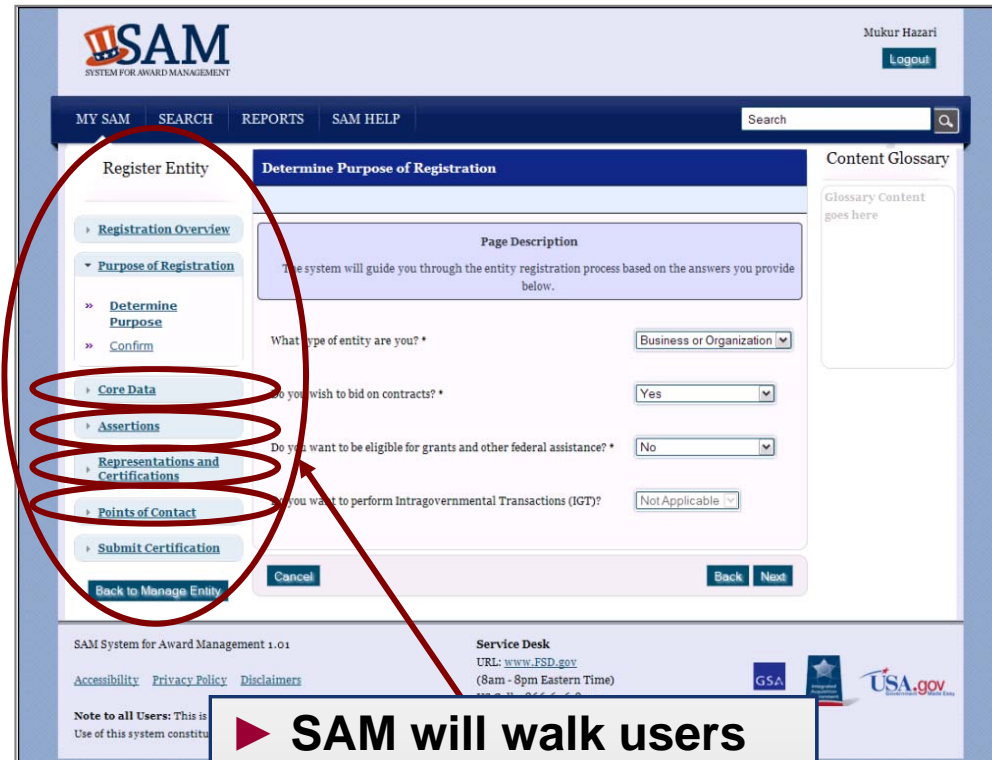
My Saved Searches

FYI Notifications

Escalated Actions

Active Entity Registrations

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Register Entity

Determine Purpose of Registration

Page Description
The system will guide you through the entity registration process based on the answers you provide below.

What type of entity are you? *

Do you wish to bid on contracts? *

Do you want to be eligible for grants and other federal assistance? *

Do you want to perform Intragovernmental Transactions (IGT)? *

Content Glossary
Glossary Content goes here

Register Entity

- Registration Overview
- Purpose of Registration**
 - Determine Purpose
 - Confirm
 - Core Data
 - Assertions
 - Representations and Certifications
 - Points of Contact
 - Submit Certification
- Back to Manage Entity

Service Desk
URL: www.FSD.gov
(8am - 8pm Eastern Time)

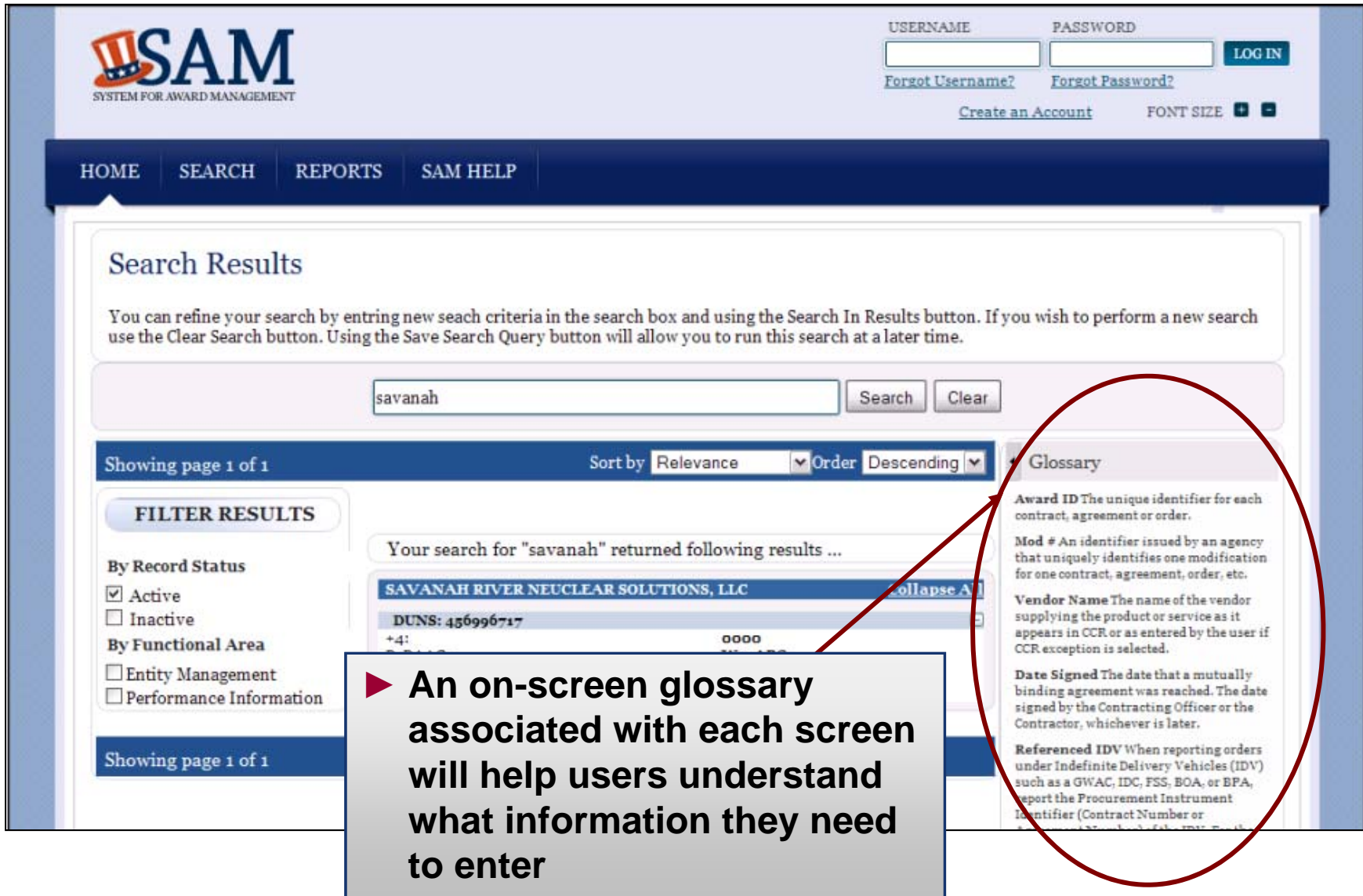
Accessibility Privacy Policy Disclaimers

Note to all Users: This is Use of this system constitutes

► **SAM will walk users through the Entity Registration (or validation) process in four steps**

- You will answer Purpose of Registration questions to determine which registration sections are required
- Entity Registration is organized in four steps:
 1. Core Data – Name, address, etc.
 2. Assertions – Information used to determine small business status, NAICS codes, etc.
 3. Representations and Certifications – Federal Acquisition Regulation compliance
 4. Points of Contact – Contact information for specified roles

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Search Results

You can refine your search by entering new search criteria in the search box and using the Search In Results button. If you wish to perform a new search use the Clear Search button. Using the Save Search Query button will allow you to run this search at a later time.

savanah Search Clear

Showing page 1 of 1 Sort by Relevance Order Descending

FILTER RESULTS

By Record Status

- ☒ Active
- ☐ Inactive

By Functional Area

- ☐ Entity Management
- ☐ Performance Information

Showing page 1 of 1

Your search for "savanah" returned following results ...

SAVANAH RIVER NEUCLEAR SOLUTIONS, LLC Collapse All

DUNS: 456996717

+4: 0000

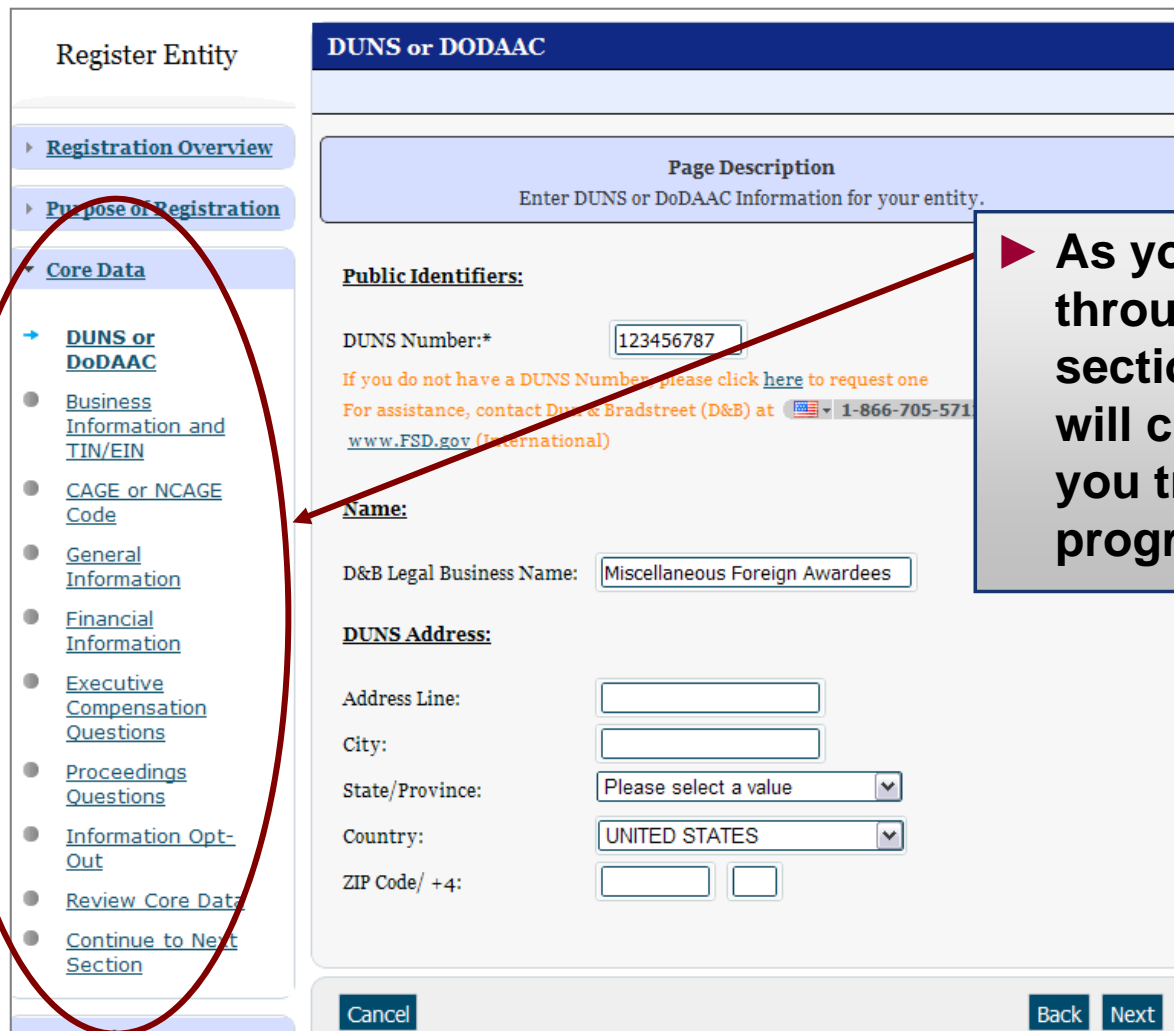
Glossary

- Award ID** The unique identifier for each contract, agreement or order.
- Mod #** An identifier issued by an agency that uniquely identifies one modification for one contract, agreement, order, etc.
- Vendor Name** The name of the vendor supplying the product or service as it appears in CCR or as entered by the user if CCR exception is selected.
- Date Signed** The date that a mutually binding agreement was reached. The date signed by the Contracting Officer or the Contractor, whichever is later.
- Referenced IDV** When reporting orders under Indefinite Delivery Vehicles (IDV) such as a GWAC, IDC, FSS, BOA, or BPA, report the Procurement Instrument Identifier (Contract Number or ...)

► **An on-screen glossary associated with each screen will help users understand what information they need to enter**

NOTE: These are screenshots of the alpha site (i.e., still in development). There will be changes before SAM Phase 1 is available to users.

► All entities must complete core data information



Register Entity

DUNS or DODAAC

Registration Overview

Purpose of Registration

Core Data

► **DUNS or DoDAAC**

● [Business Information and TIN/EIN](#)

● [CAGE or NCAGE Code](#)

● [General Information](#)

● [Financial Information](#)

● [Executive Compensation Questions](#)

● [Proceedings Questions](#)

● [Information Opt-Out](#)

● [Review Core Data](#)


● [Continue to Next Section](#)

Page Description
Enter DUNS or DoDAAC Information for your entity.

Public Identifiers:

DUNS Number:*

If you do not have a DUNS Number, please click [here](#) to request one

For assistance, contact Dun & Bradstreet (D&B) at  1-866-705-5711 or www.FSD.gov (International)

Name:

D&B Legal Business Name:

DUNS Address:

Address Line:

City:

State/Province:

Country:

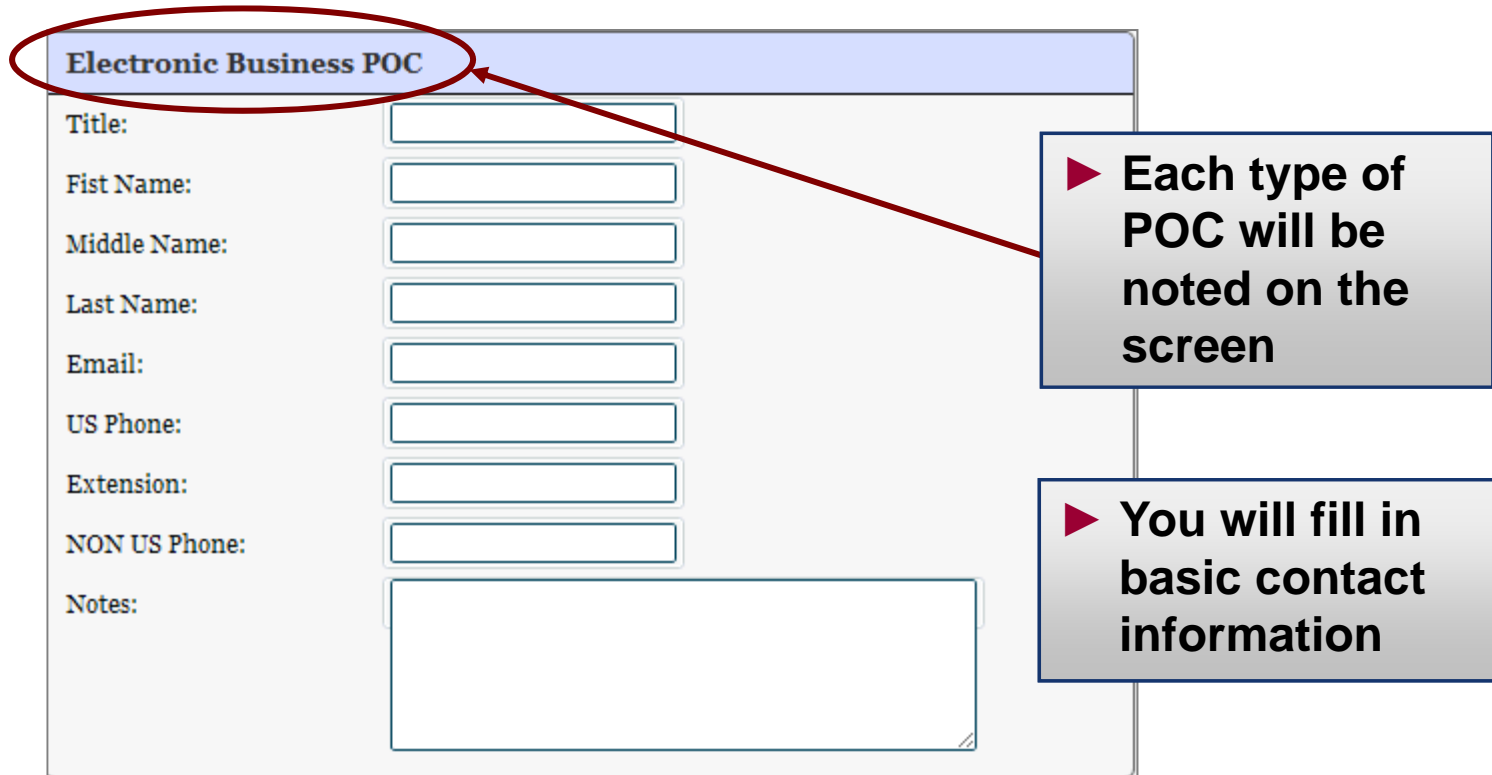
ZIP Code/ +4:

[Cancel](#) [Back](#) [Next](#)

► As you move through each section, the bullet will change to help you track your progress

NOTE: Screen captures are from the SAM development site. They do not represent the final product and are considered work in progress.

- ▶ All entities must enter POCs for their registration
- ▶ The types of POCs required will be determined based on information entered in the registration



Electronic Business POC

Title:

Fist Name:

Middle Name:

Last Name:

Email:

US Phone:

Extension:

NON US Phone:

Notes:

▶ Each type of POC will be noted on the screen

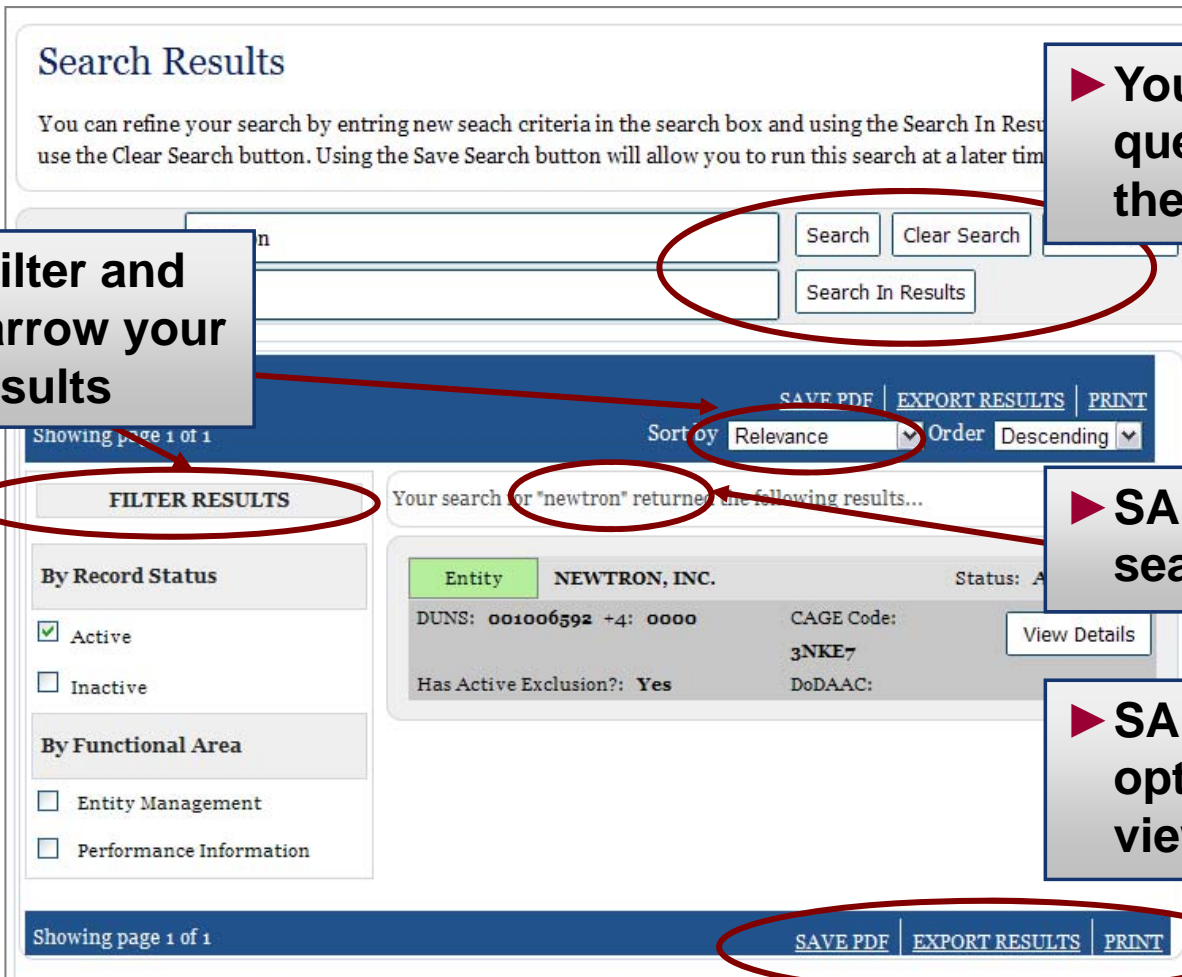
▶ You will fill in basic contact information

NOTE: Screen captures are from the SAM development site. They do not represent the final product and are considered work in progress.

- ▶ **The entire record must be reviewed in its entirety before it may be submitted**
- ▶ **Upon submission, the Annual Renewal Date for the entity registration will be set; entity registrations must be renewed every 365 days.**
- ▶ **An entity record will not be considered active until the IRS has successfully validated the TIN match and the CAGE Code has been assigned, if applicable**

- ▶ **“Public users” do not have to register for a SAM account; they search at any time for data deemed “Public”**
- ▶ **Any user can save or print the results of a search**
- ▶ **“Authenticated users,” those who have a SAM account, have the ability to save their search queries**
- ▶ **The Search feature in SAM is a full text search, which allows you to enter any search terms you choose**

- ▶ SAM provides tools to help users find, view, and review data



The screenshot displays the SAM Search Results interface. At the top, a search bar contains the text "newtron" and includes buttons for "Search", "Clear Search", and "Search In Results". Below the search bar, a blue navigation bar contains links for "SAVE PDF", "EXPORT RESULTS", and "PRINT". The main content area shows the search results for "newtron", including a table with columns for Entity, DUNS, CAGE Code, and Status. The first result is "NEWTRON, INC." with DUNS "001006592 +4: 0000", CAGE Code "3NKE7", and Status "A". A "View Details" button is next to the result. On the left side, there is a "FILTER RESULTS" section with checkboxes for "By Record Status" (Active, Inactive) and "By Functional Area" (Entity Management, Performance Information). The bottom of the page shows a blue navigation bar with "Showing page 1 of 1" and the same "SAVE PDF", "EXPORT RESULTS", and "PRINT" links.

- ▶ You can filter and sort to narrow your search results
- ▶ You can save the query and refine the search
- ▶ SAM displays the searched terms
- ▶ SAM provides options for future viewing of the data



- ▶ **SAM will provide the following training tools online**
 - **User Guides**
 - **Quick Start Guides**
 - **Presentation with screenshots to outline key functionality**
 - **FAQs**
 - **SAM webinar with replay capability**

- ▶ Review SAM information on <http://sam.gov>
- ▶ Tell others about SAM
- ▶ Direct any SAM-related questions to AskSAM@gsa.gov
- ▶ Plan to review SAM training materials 2 to 3 weeks before you need to update or create your registration
- ▶ Review your organization's CCR administrators and users to verify access requirements and/or roles

Please use available training materials, but wait to access SAM until registration renewal



**Review SAM information on
Administering Users:**

https://www.youtube.com/watch?v=P1y9qcTk9eg&feature=player_embedded