

FDP Communications Committee Meeting  
8:00 a.m., Monday, May 12, 2014

**Minutes** - The minutes from the January 2014 meeting were approved.

**New FDP Logo** –An update on the logo process was provided. We hope to have a logo designer on contract soon. The committee will be asked to provide input on logo designs. Requests for input will likely have a short turn around time to keep things moving. The proposed deadline for the logo completion is mid-July so that promotional items can be ordered for the September meeting/Phase VI kick off.

**GUIRR Webinar** – GUIRR uses WebEx for their webinars. FDP may consider webinars in the future. GUIRR webinars are free of charge if anyone wants to view an upcoming webinar and see the WebEx product.

**Faculty Workload Survey** – The Communications Committee may be asked to prepare a one page summary of the Faculty Workload Survey. Volunteers will be solicited for this endeavor via an email to the committee.

The meeting was adjourned.