FDP Communications Committee Meeting

8:00 a.m., Monday, January 12, 2015

**Minutes -** The minutes from the September 2014 meeting were approved.

**Faculty Workload Survey –** Amanda Lindsay is working with Sandy Schneider to finalize a short two page summary of the Faculty Workload Survey. Thanks Amanda!

**Brochure –** It is time to do a new brochure for Phase VI. We are working to get updated pictures and an updated letter from the chair. A call for volunteers will go out when we have this information gathered.

**Outreach Committee** – The committee discussed ideas for distribution of meeting highlights. The faculty committee is interested in a distribution mechanism for the faculty reps and a shared “hub” or central gathering point for information was suggested. The Executive Committee is also discussing distribution mechanisms for disseminating meeting information.

The meeting was adjourned.