**Guidance for Using the FDP Foreign Subaward Templates, Implementing the Uniform Guidance (UG)**

The purpose of the Foreign Subaward Templates is to provide FDP member institutions with templates containing special terms and conditions usually applicable to foreign subrecipients. However, non-FDP member institutions may also use the templates. Revisions were recently made to the templates to include information required per the Uniform Guidance (2 CFR Part §200). This Reference Guide summarizes these changes. All templates, previous and new, can be found at <http://sites.nationalacademies.org/PGA/fdp/PGA_063626>.

Pass-through entities (PTEs) should continue to reference the FDP’s general guidance on issuing the subaward templates implementing UG at <http://sites.nationalacademies.org/cs/groups/pgasite/documents/webpage/pga_161029.pdf>. Take note of the following differences specific to the foreign subaward templates:

**For Fixed Price (FP) Subawards:**

Face page:

* Term & Condition #2 (T&C #2) - Invoice requirements specifically note milestone payment schedules and deliverables.

Attachment 1:

* Audit language deletes reference to financial documents. Stronger language included due to higher risk nature of most foreign subrecipients.

Attachment 2:

* + General and Special Terms and Conditions:
		- Special term #5 - Insert the details of your Prime Notice of Award.
		- Special term #7 - Insert your State’s law.
		- Add additional terms as required by your institution.

Attachment 5:

* In place of an itemized budget, a payment schedule should be included in U.S. dollars (USD).

**For Cost Reimbursement (CR) Subawards:**

Attachment 1:

* Audit and Access to Records – This includes additional language regarding retaining proper records in accordance with Generally Accepted Accounting Principles (GAAP) due to the higher risk nature of foreign subrecipients.

Attachment 2:

* + General and Special Terms and Conditions - Use as required by your institution.
		- Special term #5 - Insert the details of your Prime Notice of Award.
		- Special term #7 - Insert your State’s law.
		- Add additional terms if required

Attachment 4:

* Added additional invoicing requirements for PTEs to select or edit as desired.

Attachment 5:

* All budget categories and totals must be in U.S. dollars (USD).