



## GUIDELINE FOR VOTING PROCEDURE OF THE ELECTIONS OF OFFICERS FOR DIVISION AND COMMISSION IN 2017

Every four years elections of the officers for Divisions and Commissions take place. According to the IUSS statutes and bye-laws (both version Oct. 2014) voting by Members shall be conducted electronically on a one vote per individual in each National Member Society basis, using a procedure developed by the National Society or adhering organization to the Union. Results of the election will be reported by the National Society or adhering organization to the Electoral Committee via the President. The number of votes cast within each country shall be based on a true and fair ballot of their national membership.

The ballots (list of nominated persons and the corresponding biographies) provided by the Divisional Nominating Committees and the Electoral Committee are the basis for the election. All officers except the appointed First Vice-Chairs of the Divisions can be re-elected for one further term.

The Electoral Committee shall receive all the ballots from all the voting constituencies. There will be one vote for each member and not adjusted in any manner to reflect the number of members in a National Society. Elections will be decided by a simple majority of votes cast.

Those having the majority of votes cast will then be declared elected. The names of those elected shall be notified officially by the President and shall be published in the Bulletin and on the IUSS Website.

The Presidents of the National Member Society are kindly requested to send the results of elections to [iuss@umweltbundesamt.at](mailto:iuss@umweltbundesamt.at) (Cc to [rhorn@soils.uni-kiel.de](mailto:rhorn@soils.uni-kiel.de)).

Voting for all Divisional and Commission officers shall be completed 6 months before the Congress. Therefore the following dates have been stipulated:

Opening of the voting system for your society members: 1 September 2017

Closing of the voting system for your society members: 31 December 2017

Provision of votes to Electoral Committee: 28 January 2018

### **Summary of steps to be taken by national societies:**

- 1) Build up an electronic voting system at national level
- 2) Distribute the ballots to the individual members
- 3) Collect the votes from each individual member
- 4) Provide the number of votes and the favourite candidate for each officer based on the votes received for each candidate (Excel list to be filled) to IUSS