Transforming The Workplace

Federal facilities Council
June 9th, 2011
Martha Johnson
Transportation & Infrastructure Committee Hearing
April 6th 2011
Drivers

- June 2010 Presidential Memo
- Telework Enhancement Act
- Congress
- Administrator’s Challenge
- Technology enabling mobility
- Carbon footprint reduction
- Shifts in the Workplace
Utilization = 70%

7,000 Sq. Ft. + 10,000 Sq. Ft.
Allocation = 100 Sq. Ft. / Person 100 People 10,000 Sq. Ft.
Use of Space =

50%  50 People  100 People Bld.  3:00 PM
Bookit.gsa.gov
### Make Reservation

**Facility:** 1890 F Street  
**Floor:** Any  
**Category:** Workspace  
**Type:** Any  
**Make Reservation By:** Date & Time

**Date:** 05-Jun-2011  
**Start Time:** 09:00 AM  
**End Time:** 10:00 AM

#### Availability

<table>
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<tr>
<th>Room</th>
<th>Location</th>
<th>Type</th>
<th>Capacity</th>
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*Requires manual approval*
PT Space
The Plan
7th Floor Neighborhoods
NEIGHBORHOOD PLAN

Touchdown stations
(Non-reservable)

Workstations
(Reservable)

Team Table

LCD Screen &
Whiteboards

Moveable Whiteboard

Neighborhood Files
PLAN ZONE 1
PLAN ZONE 2
Vendors

- Steelcase
- Allsteel
- KI
- Herman Miller
- Haworth
Schedule

December 2010
Workspace Surveys Completed

January 31st, 2011
Focus Group Session

February 18th, 2011
Studios Given Notice to Proceed

March 14th, 2011
Preliminary Concept Presented

March 23rd, 2011
Design Charrette

April 8th, 2011
RFI to Vendors Released

April 13th, 2011
Final Concept Presented at All-Hands Meeting

June 3rd, 2011
Selected Furniture Vendors Notified

June 10th, 2011
PT Staff Vacates 7300

June 15th, 2011
PT Staff Moves into 7300
Change Management

- Space Advisory Committee
- Regular Communications and Sharing of Information
- All-Hands Meetings
- Protocol Committee
- Sharepoint Site
- Training for Managers