

Terms and Conditions Task Force

Meeting Notes

March 6, 2000

Attendees:

Ann Stuart, Office of Naval Research, Agency Co-Chair
Sarah Wasserman, University of Illinois, Institution Co-Chair
Richard Langston, DOE
Jean Feldman, NSF
Melanie Krizmanich, USDA/CSREES
Louise Ebaugh, USDA/CSREES
Harry Haraldsen, AFOSR
Kathy Wetherell, AFOSR
June Hawley, ONR
Millie Lee, EPA
Nan Parry, EPA
Reginald Walker, NASA
Carol Alderson, NIH
Carol Tippery, NIH
Tish Nelson, AMRMC
Michael Nelson, NOAA
Sherylle Mills Englander, UC-Santa Barbara
Paul Kakugawa, U. of Hawaii
Beth Israel, Columbia
Erica Kropp, U Maryland
Carolyn Martinsen, San Diego State Fdn.

AGENCY-SPECIFIC REQUIREMENTS

Agencies submitted their Agency-Specific Requirements in February. A group of University representatives reviewed and critiqued them immediately prior to the March FDP meeting. This group was comprised of Donna Helm from Johns Hopkins, Beth Israel from Columbia, Mary Schmiedel from Georgetown, Samuela Evans from the University of California System, and Erica Kropp from the University of Maryland, joined by the committee chairs.

The General Terms and Conditions received some adjustments as a result of the review of the Agency-Specific Requirements:

1. The National Security provision related to classification of data was inserted into Article 36 of the general terms and conditions so that it didn't have to be in each of the separate agencies' requirements. The same language from the current FDP general terms and conditions is duplicated, with updated reference to an Executive Order.
2. To eliminate the need for each agency to re-iterate that all the prior approval requirements in the OMB Circulars *except* those explicitly waived in the new general terms and conditions are still required, we modified the language in Article 25 (c) to make this point.

3. We replicated the existing “deviations” provisions in the existing general terms and conditions in new Article 4.

In the Operating Procedures, we clarified the extent to which agency grant regulations are waived in deference to FDP general terms and conditions and agency-specific requirements.

In the Statutory requirements matrix, we are adding a footnote to the effect that if a requirement is omitted from the matrix, recipients are still responsible for complying with it, and that absence of specific agency implementing regulations means only that there are no special instructions needed beyond the content of the law itself.

We were also able to make some simplifications in the ASR template.

We agreed to make a modified version of Columbia’s prior approval matrix available on the FDP terms and conditions webpage.

OUTSTANDING BUSINESS:

1. Finalize the ASR’s. These are due from the agencies on April 15 (17).
2. Finalize the Statutory Requirements Matrix, including
 - incorporating the agency implementations of the new FOIA requirements from the March 10 Federal Register.
 - providing implementing regulations for nondiscrimination, human subjects, NEPA, etc.
 - revising the matrix to indicate that the use of controlled substances in projects funded by all agencies needs DEA registration, inspection, certification.

AGENCIES NEED TO PROVIDE THIS INFORMATION TO JEAN FELDMAN BY APRIL 15, 2000.

3. Finalize the Operating Procedures by adding description of the the A-110 side-by-side.
4. Work through ONR and others as appropriate to resolve documentation requirements related to cost sharing and cost-price analysis.
5. Circulate to agencies in time for them to make them effective July 1, 2000