Agenda

- Welcome and Guests: *Attendance List* & Officers
- Report on July 2008 Meeting (San Diego)
- Report on USNC URSI Meeting (January 4, 2009)
- Meetings: Upcoming & Topics
- Membership, new nominations
- Technical Activities
- Old Business
- New Business
- Adjorn (Next Meeting – August, Chicago)
New Officers and Members
- Chris Hollaway has been elected as Vice Chair of Commission A by e-mail ballot.
- Full Members: Steven J. Weiss, ARL was approved for Full Member

Approved January 2008 meeting minutes
Reviewed upcoming meetings
- Approved participation at the IEEE AP-S/URSI conference until 2012.

Technical Activities in 2008 AP-S/URSI Meeting:
Sessions: (# Papers)
- 4 URSI A sessions
- Surface Propagation and Scattering (AP-S/URSI A)
- Antenna Measurements and Calibration (AP-S/URSI A)
- Material Characterization (URSI A)
- Measurement of Metamaterial Enhanced Antennas (URSI A)

Attendees: 8 Members: Ozlem Kilic (Chair), Carl E. Baum, W. Ross Stone, Bill Davis, Ron J. Pogorzelski, Amir I. Zaghloul, Chris Holloway, Yahya Rahmat-Sami, 1 guest: Charles T. Mo
The General Assembly in Chicago was successfully held.

- USNC had to sponsor about $250,000 to make up for lower registration than expected (1200 vs 1500)
- USNC held a student paper competition for the first time in GA, and it was very successful.

Next General Assembly will be held in Istanbul, Turkey, August 13-20, 2011

- USNC will propose to sponsor the student paper competition there as well.
This year some changes are introduced in the conference.

- 3 day meeting instead of 4 days.
- Lunch boxes will be offered for purchase.
- Luncheon will be offered to student participants and USNC officers after the plenary session on Wednesday.
US scientists have been elected to the following positions at the GA:

- Umran Inan – VP
- William Davis – Commission A Vice Chair
- Roger Lang – Commission F Vice Chair
- John D. Mathews – Commission G Vice Chair
- Donald Backer – Commission J Vice Chair
Commissions are asked to keep statistical data on performance.

The next General Assembly will be held in Istanbul, Turkey in 2011.
Future Joint Meetings

- 2009 – Charleston, May 31–June 5
- 2010 – Toronto, July 10–17
- 2011 – Spokane, July 3–7
- 2012 – Chicago, July 8–13
- 2013 – proposed in Orlando
- 2014 – proposed in Memphis

- 2010 NRSM meeting, January 6–9 in Boulder, CO
Member opinion requested on holding the NRSM meeting over 3 days instead of 4.

- Typically 2 parallel sessions per commission is scheduled.
- This will be based on number of submissions.
USNC requests nominations for government representatives from all commissions. Three positions will be filled by vote.

List of proposed special sessions for the 2010 NRSM meeting is due January 8, 2009.

- Need title, organizer name and e-mail.
- Organizer must have agreed.
- Financial support for commissions will be based on commission activities.
- Papers in joint sessions are counted for both commissions.
- Commission A needs to be more active
- 18 out of 294 papers were submitted for Commission A. Commission A has 3 sessions this year, one special session “Dielectric and Magnetic Measurements” by James-Baker Jarvis and Michael Janezic.
Action Items Continued

- Nominations for member at large is requested from all commissions.
  - These are voting members
  - Service as member at large is required to be a USNC officer
  - Would like to use this as a possible recruitment for promising young members
Member opinions on the number of authors for student paper competitions is requested.

- Some papers had more than four authors this year.
- Should we limit the authors to the student and up to 2 advisors?
- Currently all advisors submit a letter stating that the student carried out most of the work and their participation was purely advisory.
Action Items Continued

- Member opinion on student travel awards is requested.
  - The number of student papers have been increasing each year. This year 91 students are supported ($600 each).
  - This rate of increase will not be sustainable in the future.
  - Should we limit a student no more than 2 awards?
  - This is to encourage new participation.
Action Items Continued

- All commissions are encouraged to have a secretary.
- Nominations for secretary position for Commission A?
Recruiting

- Need recruiting for new membership
- Possible organizations to collaborate with?
- Any ideas to help increase membership??
Membership

- **Requirements:**
  - Technical Competence
  - Interest in URSI
  - **Guidelines for Assoc:**
    - 1-2 Single Author papers, 3-4 overall
    - 2 URSI presentations (at least 1 from A)
  - **Guidelines for Full:**
    - 3-4 Single Author papers, 5-6 overall
    - 3 URSI presentations (at least 2 from A)

- **Nominations?** Please e-mail me at kilic@cua.edu for any candidates you would like to nominate.
End of the line

- Old Business
- New Business
- Adjorn (Next Meeting – June 2009, Charleston)